

As per our engagement letter of March 14, 2019, MNP has produced a workplan for approval by the Town of Radisson Council. Phase 1 of our engagement letter indicated *“MNP will prepare a workplan and budget based on these concerns. MNP will not commence any work on Phase 2 until directed by Council.”*

The following workplan and budget are provided to the Town of Radisson Council to provide information on the investigative steps and costs associated with an investigation as per the petition under section 140.1(3)(b) of the Municipalities Act to *“determine with the auditor the audit required to address the matters set out in the petition”*.

The estimated costs indicated below are based on the information provided by the petitioners, the Town of Radisson and the petition document.

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#### *General Procedures*

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##### 1. LEGISLATIVE REVIEW AND MEETING MINUTES

###### INTERVIEWS

We will conduct interviews with persons with specific knowledge of the matters at hand. We will be conducting interviews in order to get a better understanding of relationships, documents and evidence. All interviews will be tape recorded and transcribed in order that they may be used in any future proceeding. Interviews will include former Administrators, Council members and other employees as deemed relevant to the Petition only. Time required for interviews has been accounted for within each component of the overall workplan.

##### 2. QUANTIFICATION OF UNCOLLECTED TAXES

The overriding concern stems from the uncollected taxes by the Municipality. This issue has led to issues surrounding remittance of Education taxes and the general poor financial status of the Municipality. The scope of this review will be April 1, 2014 to March 31, 2019

Task	Comments
Review process to determine property taxes payable	
Review tax assessment notices / invoices and assess for completeness	

**In the Matter of Town of Radisson**  
**Work Plan – as of April 9, 2019**

Review receipts of tax remittances	
Review related accounting and bank records to confirm amounts invoiced, collected, and receivable quality review	
<b>Total anticipated hours</b>	<b>30</b>

**3. QUANTIFICATION OF EDUCATION REMITTANCE**

The concerns raised by the petitioners include remittances which have not been paid by Council. The petitioners have indicated that this is a breach of the Education Act. The scope of this review will be April 1, 2016 to March 31, 2019.

Tasks	Comments
Review process to determine Education taxes payable	
Review tax assessment notices / invoices and assess for completeness	
Review receipts of tax remittances	
Review related accounting and bank records to confirm amounts invoiced, collected, and receivable	
Contact Gov't of SK to verify Education taxes due and paid	
<b>Total anticipated hours</b>	<b>30</b>

**4. REVIEW OF 1643 CONTRACT**

The recycling/garbage depot was purchased in 2017 and there appears to be a loan for this purchase. The Town entered into an agreement with 5 other Municipalities to share this responsibility. There were decisions made with respect to changing the garbage collection process during a time when fiscal restraint would have been recommended. These contracts and liabilities should be explored and communicated.

Task	Comment
Review the contract	
Review related accounting and bank records	
Quantification of payments per contract	
Quality review	
<b>Total anticipated hours</b>	<b>20</b>

**In the Matter of Town of Radisson**  
**Work Plan – as of April 9, 2019**

**5. REVIEW OF CHEQUES IN DECEMBER 2018 AND JANUARY 2019**

The petitioners have indicated that the Council breached their fiduciary responsibility by signing cheques themselves when cheques should have been signed by an administrator and a Council member. Council was using a part-time administrator at the time who was only available one day per week.

Task	Comment
Review legislation	
Review/quantification of all cheques for December/Jan	
Review time sheets / work schedule for Administrator	
Quality review	
<b>Total anticipated hours</b>	<b>20</b>

**6. WATER SEWER CONTRACTS**

The contractor responsible for water sewer contracts was the son of one of the Councillors, Marion Fehr-Stead. The petitioners have indicated that as minutes of meetings are not available on-line there is no indication whether a conflict of interest was declared and whether Ms. Fehr-Stead recused herself from any motion or contracts with her son. There is no indication if there was a fair bidding process for this contract or whether it was sole sourced.

Task	Comment
Review contract details	
Review related accounting and banking records	
Quantification of payments per contract	
Review inspection report	
Review conflict of interest policy	
Review annual sign off of policies	
Interview of Ms. Fehr-Stead	
Interview of Kyle Gage	
Quality review	
<b>Total anticipated hours</b>	<b>30</b>

**7. MISCELLANEOUS ISSUES**

The petitioners have advised that the large payments referred in the petition refer to the following issues which require further explanation and review.

**In the Matter of Town of Radisson**  
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Task	Comment
\$300,000 Federal grant lost - understand why not received	
\$25,000 Grant misallocated - where was money then allocated to	
Water treatment plant settlement - what was the settlement for	
<b>Total anticipated hours</b>	<b>40</b>

**8. DOCUMENT MANAGEMENT AND REPORTING**

MNP will prepare, receive and log all documents in such a fashion as they may be used for litigation; criminal or civil as well as to support a dismissal. All these documents will be available to the Client at the end of the engagement.

The final report will be presented to Council and be sent to the Ministry as per the Municipalities Act. Any decision by Council to request MNP to present the findings to the Community will result in a separate costing for the Council to consider.

Task	Comment
Final reporting	
Quality review	
<b>Total anticipated hours</b>	<b>80</b>

*Timeline*

The Municipalities Act requires that the Town of Radisson addresses the Petition within 180 days of its filing with the Province. You have advised us that the Province requires that response by June 2, 2019. As a result, the following timeline is critical to the Town's legislative compliance with the Act.

Task:	Required By:
Initial Scoping Review	Completed April 1, 2019
Approval of Workplan	April 15, 2019
Field Work (interviews and document collection)	April 26, 2019
MNP Analysis and Reporting	May 17, 2019
Validation of Draft Report by Council	May 24, 2019
Final Report to Province	May 31, 2019

**In the Matter of Town of Radisson**  
Work Plan – as of April 9, 2019

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*Costs and requests*

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MNP anticipates that this engagement could take approximately 250 hours to complete. Based on the assumptions noted above, the proposed budget for this engagement is \$60,000<sup>1</sup>. This cost is an estimate only and is based on the conversation with the Client.

**Fee Schedule**

Phase	Due date	Amount
Phase 1 of investigation	April 12, 2019	\$7,000
Retainer for phase 2	On acceptance of workplan	\$20,000
Second payment	May 1, 2019	\$20,000
Last payment	Issuance of final report	\$20,000 plus disbursements and administrative fees

**Document request:**

The above noted project schedule and fee estimate require that the Town of Radisson have the relevant documentation available for us when we begin our fieldwork. Delays in receiving the records may result in the Town missing the statutory deadline to respond to the Petition. MNP would be pleased to assist with the collection and organization of the records, and will prepare an estimate of costs for that additional work upon request.

The following outlines the records we require for our fieldwork, for the period of April 1, 2014, to March 31, 2019:

1. Council meeting minutes, including information packages;
2. Back-up files of the Town's accounting system for each fiscal year;
3. All Bank statements;
4. Detailed listing of property and education tax assessments and invoices;
5. Records related to education taxes owing and paid to the Province;
6. All records related to the establishment and management of the 1643 Contract, including a reconciliation of amounts due to/from partner municipalities;

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<sup>1</sup> A non-reimbursable, administrative expense fee (the "Administrative Fee") equal to 5% of the professional fees charged will be levied for administrative expenses such as long-distance telephone and telecommunication charges, photocopying, delivery, postage, and clerical assistance, etc. The Administrative Fees will be added to the professional fees and will be payable at the same time.



**In the Matter of Town of Radisson**  
**Work Plan – as of April 9, 2019**

7. HR records such as timesheets and payroll information for the Town Administrator (December 2018 and January 2019 only)
8. All records related to the establishment and management of the Water/Sewer Contract;
9. Grant application files, including related documentation and correspondence, for the grants identified by the Petitioners; and
10. Litigation file, or summary memo from legal counsel, relating to the water treatment settlement identified by the Petitioners.

It is highly likely that we will make specific follow-up requests for information as our work progresses. When preparing the required documentation, should the Town be aware of additional records not already requested but related to the Petition, we recommend those be provided with the requested records.

We look forward to working with you on this assignment. Please confirm your acceptance of the terms of this Agreement by signing the attached **Agreement & Authorization Form** where indicated, and returning it, along with a copy of this Agreement, to us together with our retainer requirements. Once these are received, we will be pleased to commence the engagement.

Should you have any questions, please feel free to contact the undersigned directly at 403.537.7679 or Michael McCormack at 780-733-8673

Yours very truly,

**MNP** LLP

**Greg Draper, FCPA, FCGA**



**In the Matter of Town of Radisson**  
Work Plan – as of April 9, 2019

**RE: Town of Radisson**

**Agreement & Authorization Form**

We have reviewed the Agreement and hereby accept the terms thereof. We authorize MNP LLP to proceed with the engagement.

**On behalf of Town of Radisson:**

\_\_\_\_\_  
Signature

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Date

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Signature

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Date

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Date

COURT FILE NUMBER      **Q.B. No. 418 of 2014**

Clerk's Stamp

COURT OF QUEEN'S BENCH FOR SASKATCHEWAN

JUDICIAL CENTRE      SASKATOON

PLAINTIFF      **TOWN OF RADISSON**

DEFENDANTS      **PINTER & ASSOCIATES LTD. and WALEED HINDI**

**MINUTES OF SETTLEMENT**

The Parties hereby agree to settle the within action on the following basis:

1.      In consideration of the Defendants, PINTER & ASSOCIATES LTD. and WALEED HINDI, paying to the Plaintiff, TOWN OF RADISSON, the sum of \$35,000.00, payable by cheque within sixty (60) days from the date of these Minutes of Settlement, and a waiver of the outstanding account in the amount of \$12,190.91 owed by the Plaintiff to the Defendant, PINTER & ASSOCIATES LTD., the Plaintiff hereby agrees to accept the same as full and final settlement of their claim against the Defendants, inclusive of costs, interest, and any other claim they now or may have in the future for any alleged losses arising from the facts and issues raised in the action.
2.      The Defendants expressly deny liability to the Plaintiff and the Plaintiff acknowledges that the settlement is made without any admission as to liability.
3.      The Plaintiff shall execute a Release releasing the Defendants from any and all claims or liability arising from the incident described in the Statement of Claim.
4.      The contents of these Minutes of Settlement and of the Release shall be confidential and shall not be made public to any person other than the parties to these Minutes of Settlement and their respective legal counsel.



5. Each party shall bear their own costs of the action.

CONSENTED TO at Saskatoon, Saskatchewan, this 28<sup>th</sup> day of January, 2015.

**ROBERTSON STROMBERG LLP**

Per: 

Solicitors for the Plaintiff,  
Town of Radisson

CONSENTED TO at Saskatoon, Saskatchewan, this 28<sup>th</sup> day of January, 2015.

**McKERCHER LLP**

Per: 

Solicitors for the Defendants,  
Pinter & Associates Ltd. and Waleed Hindi

**CONTACT INFORMATION AND ADDRESS FOR SERVICE**

Name of firm:	McKERCHER LLP
Name of lawyer in charge of file:	Sheila E. Caston
Address of legal firm:	374 – 3 <sup>rd</sup> Avenue South Saskatoon SK S7K 1M5
Telephone number:	(306) 664-1347
Fax number:	(306) 653-2669
E-mail address:	<a href="mailto:s.caston@mckercher.ca">s.caston@mckercher.ca</a>
File number:	21650.329



March 25, 2015

Reply To: **Sheila E. Caston**  
Direct Dial: **(306) 664-1347**  
Email: **s.caston@mckercher.ca**

Robertson Stromberg LLP  
Suite 600, 105 - 21st Street East  
Saskatoon, SK S7K 0B3

Assistant: **Carla McDougall**  
Direct Dial: **(306) 664-1314**

**VIA Q.B. DRAWER**

**ATTENTION: JARED EPP**

Dear Sir:

**Re: Pinter & Associates Ltd., et al. ats Town of Radisson**  
**Your File Reference: 55199.5**

Please find enclosed our trust cheque in the amount of \$35,000.00 which represents the settlement funds in the above-noted action on behalf of our clients, Pinter & Associates Ltd. and Waleed Hindi. These funds are sent to you on the following trust conditions:

1. That you return the enclosed Release duly executed by your client, in duplicate, to our office; and
2. That you provide me a copy of the filed Discontinuance of Claim, bearing proof of filing in the form of a signed Registrar's stamp.

In the event you are unable to accept the trust conditions and, in the absence of any further agreement between your office and ours, we ask that the within funds be returned in full. If you have any questions or wish to discuss this matter further, please do not hesitate to contact the writer.

Thank you for your cooperation throughout this matter.

Yours truly,

**McKercher LLP**

Per: 

**Sheila E. Caston**

SEC/crm  
Enclosures

**Our File Reference:**  
**21650.329**

PLEASE REPLY TO:

MCKERCHER LLP BARRISTERS & SOLICITORS  
374 Third Avenue South Saskatoon, SK S7K 1M5 Canada  
(306) 653-2000 F(306) 653-2669  
LEGAL OFFICES IN SASKATOON & REGINA

mckercher.ca  
MEMBER OF RISK MANAGEMENT COUNSEL OF CANADA  
MEMBER OF LAWYERS ASSOCIATED WORLDWIDE  
MEMBER OF EMPLOYMENT LAW ALLIANCE

**In the Matter of Town of Radisson  
Work Plan – as of April 9, 2019**



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*Remove from Workplan .  
Outside date range April 1, 2014 to Nov 28, 2018*

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**6. WATER SEWER CONTRACTS**

*Review of Minutes only - Further investigation dependent on findings*

The contractor responsible for water sewer contracts was the son of one of the Councillors, Marion Fehr-Stead. The petitioners have indicated that as minutes of meetings are not available on-line there is no indication whether a conflict of interest was declared and whether Ms. Fehr-Stead recused herself from any motion or contracts with her son. There is no indication if there was a fair bidding process for this contract or whether it was sole sourced.

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*Timeline*

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***Costs and requests***

MNP anticipates that this engagement could take approximately 250 hours to complete. Based on the assumptions noted above, the proposed budget for this engagement is \$60,000<sup>1</sup>. This cost is an estimate only and is based on the conversation with the Client.

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**In the Matter of Town of Radisson  
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7. HR records such as timesheets and payroll information for the Town Administrator (December 2018 and January 2019 only) *Remove from Workplan - Outside date range*
8. All records related to the establishment and management of the Water/Sewer Contract; *of April 1, 2014*
9. Grant application files, including related documentation and correspondence, for the grants *to Nov 28, 201*
10. Litigation file, or summary memo from legal counsel, relating to the water treatment settlement identified by the Petitioners.

It is highly likely that we will make specific follow-up requests for information as our work progresses. When preparing the required documentation, should the Town be aware of additional records not already requested but related to the Petition, we recommend those be provided with the requested records.

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Should you have any questions, please feel free to contact the undersigned directly at 403.537.7679 or Michael McCormack at 780-733-8673

Yours very truly,

**MNP LLP**

**Greg Draper, FCPA, FCGA**



## MOTION FORM

Town of Radisson  
Saskatchewan

Moved by Councillor

Michelle Dubyk

Seconded by Councillor

Michelle Dubyk

That we advise MNP that the workplan has been approved subject to the following amendments

#2 - That the scope of the review be limited to April 1, 2014 to Nov 28 2018

#3 - That the scope of the review be limited to April 1, 2014 to Nov 28 2018

#5 - That it be removed from the review as it outside the scope of April 1, 2014 to Nov 28 2018

#6 - That MNP look at #6 through the minutes and if any wrong doing is found, then proceed with investigation.

Document Request

- That the request of documents is limited to the time frame of April 1, 2014 to Nov 28 2018

For	Against	Name if Recorded
✓	✓	Leona Bennett
✓		Michelle Dubyk
✓		Marion Fehr-Stead
✓		Darren Harris
✓		Kirk Maxwell

CARRIED:

YSP

(Mayor)

LOST:

(Mayor)

DATED

April 15, 2019

Notes on meeting January 22, 2013:

Lawrence Pinter, Mayor Don Tanner & Administrator Rosser-Swift met in Council chambers at 11:10 a.m. to review water storage project and extension of sewer & water mains.

Review of unpaid Pinter invoices – we have no money cannot even pay ¼. Pinter sort on cash as well.

We're unable to get grant funding or obtain loan monies until we have a Permit to Construct – town is living hand to mouth.

Review of water and sewer main extension to Lot 23, Block 11, Noack Avenue. Block off pipes going to west; existing services in part of Noack to service Lot 25, Block 11, but too high to extend. Other extensions on current plans were obtained just to get an idea of cost of servicing, Council had no intention to actually tender this work.

Discussion on KGS invoice, Don to bring to Council to see if they will consider paying ½ of the cost.

Lawrence Pinter to check with Fred Read in Regina regarding feeling on whether or not the town will get it's grant monies; as well will check with KGS as to finalization of report so we can move on from the holding pattern we are now in with all department.



Notes taken by Muriel Rosser-Swift, Adm.

	2014			
	Current	Arrears	Interest	Total
100 - MUNICIPAL TAXES	\$ 51,274	\$ 63,500	\$ -	\$ 114,774
200 - SCHOOL	22,543	22,726	-	45,269
700 - TAX ENFORCEMENT	-	941	-	941
<b>Total Normal:</b>	73,816	87,167	-	160,983

100 - MUNICIPAL TAXES	603	1,262	-	1,865
200 - SCHOOL	475	821	-	1,296
<b>Total Grant-In-Lieu:</b>	1,078	2,083	-	3,161
<b>Total Unpaid Taxes:</b>	\$ 74,894	\$ 89,250	\$ -	\$ 164,144

Properties Printed: 98

	2015			
	Current	Arrears	Interest	Total
100 - MUNICIPAL TAXES	\$ 43,322	\$ 77,850	\$ -	\$ 121,172
200 - SCHOOL	18,736	27,705	-	46,441
700 - TAX ENFORCEMENT	333	117	-	450
<b>Total Normal:</b>	62,391	105,672	-	168,063

100 - MUNICIPAL TAXES	3,092	1,865	-	4,957
200 - SCHOOL	2,015	1,296	-	3,311
<b>Total Grant-In-Lieu:</b>	5,107	3,161	-	8,268
<b>Total Unpaid Taxes:</b>	\$ 67,498	\$ 108,834	\$ -	\$ 176,331

Properties Printed: 108

	2016			
	Current	Arrears	Interest	Total
100 - MUNICIPAL TAXES	\$ 50,561	\$ 109,691	\$ -	\$ 160,252
200 - SCHOOL	21,371	39,744	-	61,116
700 - TAX ENFORCEMENT	90	301	-	391
<b>Total Normal:</b>	72,022	149,736	-	221,758

100 - MUNICIPAL TAXES	3,709	4,957	-	8,666
200 - SCHOOL	2,387	3,311	-	5,698
<b>Total Grant-In-Lieu:</b>	6,096	8,268	-	14,364
<b>Total Unpaid Taxes:</b>	\$ 78,118	\$ 158,004	\$ -	\$ 236,122

Properties Printed: 110

	2017			
	Current	Arrears	Interest	Total
100 - MUNICIPAL TAXES	\$ 66,294	\$ 172,774	\$ -	\$ 239,068
200 - SCHOOL	25,674	58,340	-	84,015
700 - TAX ENFORCEMENT	400	975	-	1,375
<b>Total Normal:</b>	92,369	232,089	-	324,458

100 - MUNICIPAL TAXES	113	3,650	-	3,764
200 - SCHOOL	0	2,309	-	2,309
<b>Total Grant-In-Lieu:</b>	113	5,959	-	6,072
<b>Total Unpaid Taxes:</b>	\$ 92,482	\$ 238,048	\$ -	\$ 330,530

Properties Printed: 160

	2018			
	Current	Arrears	Interest	Total
100 - MUNICIPAL TAXES	\$ 94,063	\$ 188,189	\$ -	\$ 282,252
200 - SCHOOL	33,919	65,271	-	99,190
700 - TAX ENFORCEMENT	-	11,103	-	11,103
<b>Total Normal:</b>	127,983	264,564	-	392,546

100 - MUNICIPAL TAXES	4,888	13	-	4,901
200 - SCHOOL	2,609	-	-	2,609
<b>Total Grant-In-Lieu:</b>	7,497	13	-	7,509
<b>Total Unpaid Taxes:</b>	\$ 135,479	\$ 264,576	\$ -	\$ 400,055

Properties Printed: 212

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF  
RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE  
ADMINISTRATION BUILDING ON TUESDAY, APRIL 1, 2014

PRESENT: Mayor Summers

Councillors: Gerald Wiebe, Marion Fehr-Stead, Michelle Nelson,  
Darren Harris, and Bella Armitstead (arrived at 7:20 PM)

ABSENT: Leona Bennett

STAFF: Darrin Beaudoin, Administrator  
Wendy Smith, Assistant Administrator

Mayor Summers called the meeting to order at 7:05 PM

MINUTES

61/14 Darren Harris: That the minutes of the Town of Radisson meeting on  
March 18, 2014 be adopted as read with the change made that "The Mayor  
left the meeting at 8:20 PM" to read "The Mayor thanked Glenn Peterson  
for his report and Glenn left the meeting at 8:20 PM." Carried

CORRESPONDENCE


62/14 Darren Harris: That the correspondence be acknowledged as present and  
now be filed. Carried

DELEGATIONS:

At 7:30 PM council and Darrin Beaudoin left the meeting room to attend an online  
presentation from the Metasoft Company in Darrin Beaudoin's office. The council  
and Darrin returned to the meeting room at 7:50 PM.

STAFF REPORTS:

Glenn Peterson attended the meeting at 7:45 PM to give a report on what tasks  
have been completed. The Mayor thanked Glenn for his report. Glenn left the  
meeting at 8:00 PM.



#### GRAVEL FOR GRADING

- 63/14 Gerald Wiebe: That the Town of Radisson accept All Rock/Lafarge's proposal of trading gravel for Glenn to grade the grid road south of town to their gravel pit. Carried

#### TIRE TENDERS

- 64/14 Darren Harris: That the Town of Radisson accept the tender of \$350.00 from Elmer Funk for the grader tires put up for tender. Carried

#### SALE OF MANUALS

- 65/14 Marion Fehr-Stead: That the Town of Radisson sell the manuals for the Champion 600 grader for the price of \$50.00. Carried

#### FIRE TRUCK

- 66/14 Michelle Nelson: That the Town of Radisson take out a short term loan to buy the fire truck subject to a written agreement contract with the Fire Department to pay the town back with GIC interest every year and \$25,000 when the GIC matures. Carried

Gerald Wiebe left the meeting at 9:00 PM because of a pecuniary interest.

#### MUSIC FESTIVAL

No motion was made for the request of Gerald Wiebe asking for the Town to donate printing for the materials and venue of \$300.00 required for the music festival.

#### COMMUNITY INITIATIVES FUND

- 67/14 Darren Harris: That the Town of Radisson match the \$6,500 for centennial funding through inkind services. Carried



Page| 3

Minutes – April 1, 2014

Continued

#### FIRE CHIEF AND DEPUTY FIRE CHIEFS

68/14 Darren Harris: That the Town of Radisson appoint Jack Werezak as the Fire Chief and John Hessell and Nolan Loessin as Deputy Fire Chiefs.

Carried

#### OFFICE CLOSURE

69/14 Marion Fehr-Stead: That the Town of Radisson town office close for Easter Monday.

Carried

#### BORROWING

70/14 Darren Harris: That the Town of Radisson borrow \$200,000.00 for reservoir expansion project with a repayment term of 7 years with monthly payments at a rate of 4.8% per annum.

Carried

#### ACCOUNTS

71/14 Michelle Nelson: That the Town of Radisson approve accounts for payment with cheque numbers 6681 to 6687 totaling \$8,810.12 and cheque numbers 6688 to 6713 totaling \$23,423.77 and debit items totaling \$115.48.

Carried

#### ADJOURN

72/14 Darren Harris: That this meeting be adjourned at 10:50 PM.

Next Council meeting is April 17, 2014 at 7:00 PM.

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Administrator

## **Town of Radisson**

### **Public Notice**

#### **Application for Municipal Borrowing**

Pursuant to Sub-Section 127(e) of the Municipalities Act, 2005 and in accordance with the Town of Radisson Bylaw No. 437/05, known as the "Public Notice Policy Bylaw", public notice is hereby given that the Council of the Town of Radisson will meet on Wednesday, April 23, 2014 at 7:30 P.M. Local Time to discuss borrowing in the amount of \$ 100,000.00 over a period of five years for the extension of water and sewer mains down Noack Avenue and Albert Street.

The amount to be borrowed for the Water and Sewer Extension shall be to a maximum of One hundred thousand dollars (\$ 100,000.00) with an interest rate of Four point eight percent (4.8%) per annum. The term of the loan shall be payable in sixty (60) equal monthly installments of principal and interest of

Beginning September, 2014 through to August, 2019 inclusive.

Over



WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals, duly attested by the hands of their respective proper officers in that behalf, the day and year first above written.

**Signing Authority for the Municipality (Mayor / Administrator)**

Mayor/Reeve

Administrator

Date

Seal

Town of Hafford

*[Signature]*

*[Signature]*



✓ Town of Radisson

*[Signature]*



Village of Borden



*[Signature]*

*[Signature]*

Village of Maymont

*Denise Burnie*

*Wendy Davis*



Village of Speers

*Kenneth Sobush*

*D. Nicholse*



Mayor/Reeve

Administrator

Date

Seal

Village of Richard

*Robert Allen*

*Wendell*

Rural Municipality of Great Bend No.



*Paul Savage*

*By Him*

Rural Municipality of Douglas No. 436

*Mark Douglas*



Rural Municipality of Meeting Lake No.

466

*Richard Taylor* *Wade*



MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF  
RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE  
ADMINISTRATION BUILDING ON TUESDAY, MAY 20, 2014

PRESENT: Mayor Summers

Councillors: Gerald Wiebe, Marion Fehr-Stead, Leona Bennett,  
Darren Harris and Michelle Nelson.

ABSENT: Bella Armitstead

STAFF: Darrin Beaudoin, Administrator  
Wendy Smith, Assistant

Mayor Summers called the meeting to order at 7:04 PM

MINUTES

107/14 Leona Bennett: That the minutes of the Town of Radisson meeting on  
May 6, 2014 be adopted as read. Carried

Michelle Nelson left the meeting at 7:10 PM because of a pecuniary interest.  
Returned to meeting at 7:20 PM

HIRE SUMMER STUDENT

108/14 Leona Bennett: That the Town of Radisson hire summer student Blaine  
(Ice) Maxwell full time for the summer at \$12.00 per hour. Katlyn  
Buckham may be called in as a casual worker when needed at \$12.00 per  
hour. Carried

SEDA ATTENDANCE

109/14 Darren Harris: That the Town of Radisson authorize Gerald Wiebe to  
attend the SEDA meeting at \$375.00 per person on June 11 & 12 at Hilton  
Garden Inn in Saskatoon. Carried

DELEGATIONS

Michelle Nelson left the meeting at 7:20 PM.

RCMP Constable James McMahon attended the meeting at 7:10 PM. Left meeting  
at 9:57 PM

Page 2

Minutes – May 20, 2014

Continued

Bylaw Officer Ron Klassen attended the meeting at 7:00 PM. The mayor thanked Ron for attending the meeting and Ron left at 8:10 PM.

#### DOG SITUATION

110/14 Leona Bennett: That Ron Klassen is authorized to proceed with contacting a prosecutor to deal with the vicious dog situation and prosecute same if prosecutor favours that pathway.

Carried

Michelle Nelson returned to meeting at 8:05 PM.

#### ACCOUNTS

111/14 Darren Harris: That the Town of Radisson approve accounts for payment with cheque numbers 6764 to 6780 totalling \$12,181.71. Also debit purchases in the amount of \$150.79.

Carried

#### CORRESPONDENCE

112/14 Leona Bennett: That the correspondence be acknowledged as presented and now be filed.

Carried

#### COUNCIL MEETING CHANGE

113/14 Darren Harris: That the Town Council change meeting in June to the second Tuesday, June 17, 2014.

Carried

Gerald Wiebe left the meeting at 8:40 PM for discussion on hall roof repair. Gerald returned to the meeting at 8:50 PM.

#### BUDGET

114/14 Michelle Nelson: That the Town of Radisson approve the amount of \$125.00 per hour for the grader and operator use.

Carried



MILL RATE FOR 2014

115/14 Darren Harris: That the Town of Radisson approve the increase of the Mill Rate by one half mil to 23 and to raise the minimum taxes on land by \$10.00 to \$95.00 and buildings by \$10.00 to \$460.00, calling for a revenue of \$1,023,551.00 from expenditures of \$1,015,813.00 leaving a surplus of \$8,368.00. Carried

FIRST READING OF BYLAW #2-2014

116/14 Leona Bennett: That Bylaw #2-2014, being a bylaw to provide for incurring a debt, be given a first reading. Carried

SECOND READING OF BYLAW #2-2014


117/14 Darren Harris: That Bylaw #2-2014, being a bylaw to provide for incurring a debt, be given a second reading. Carried

THIRD READING OF BYLAW #2-2014

118/14 Gerald Wiebe: That Bylaw #2-2014, being a bylaw to provide for incurring a debt, be given a third reading. Carried

CANCEL PENALTY

119/14 Leona Bennett: That the Town of Radisson authorize the cancellation of the tax penalty on Lot 2, Block 4, Plan F4857 in the amount of \$52.35. Carried



Page 4  
Minutes – May 20, 2014  
Continued

ADJOURN

120/14 Marion Fehr-Stead: That this meeting adjourn at 9:55 PM.

Next Council meeting is June 17, 2014 at 7:00 PM.

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Administrator



**TOWN OF RADISSON**

**BYLAW NO. 2-2014**

**A BYLAW OF THE TOWN OF RADISSON IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR INCURRING A DEBT.**

WHEREAS the Council of the Town of Radisson deems it desirable and necessary to incur a debt as set out in Sections 162 and 163 of *The Municipalities Act*, in the amount of two hundred thousand dollars (\$200,000.00), for the purpose of financing increasing the Town's water storage capacity, and modernizing the present water plant;

WHEREAS the taxable assessment as shown by the last revised assessment roll thereof, being that for the year 2013, is the sum of twenty three-million two-hundred & ninety-seven thousand six hundred dollars (\$23,297,600); and

WHEREAS the amount of the existing long-term debt of the Town of Radisson is the sum of seventy-two thousand, six hundred and twenty dollars (\$72,620);

NOW, THEREFORE, Council of the Town of Radisson in the Province of Saskatchewan enacts as follows:

1. THAT pursuant to Sections 162 and 163 of *The Municipalities Act*, the Town of Radisson requires Saskatchewan Municipal Board approval to incur a debt in the amount of two-hundred thousand dollars (\$200,000); and
2. The amount of said debt shall be payable in eighty four (84) equal monthly installments of principal and interest combined, in the years 2014 to 2021 inclusive, with interest at a rate of four and eighty hundredths per centum (4.80%) per annum, payable monthly.
3. The source or sources of money to be used to pay the principal and interest owing under this bylaw will be revenue derived from charges, tolls, rates or rents for the use of water or sewer services, and the annual tax levy.

In any event, any other available source of revenue may be used.

4. THIS bylaw shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.



**Bylaw 2-2014**  
**Page 2**

Introduced and read a FIRST time this 20th day of May, 2014.

Read a SECOND time this 20<sup>th</sup> day of May, 2014.

Read a THIRD time and passed this    day of    , 2014.



  
Mayor Dave Summers

  
Town Administrator Darrin Beaudoin



FIRST READING OF BYLAW 7-2014

- 232/14 Darren Harris: That the Town of Radisson give a first reading to the Redberry Lake Biosphere Reserve District Sustainability Plan Bylaw No. 7-2014. Carried

PUBLIC MEETING

- 233/14 Bella Armitstead: That the Town of Radisson hold a public meeting on October 22 or 23, 2014 at the Seniors Hall at 7:30 PM to inform the people about the Redberry Lake Biosphere Reserve District Sustainability Plan. Carried

PRAIRIE BILLBOARDS BUILDING

- 234/14 Darren Harris: That the Town of Radisson authorize the Administrator to offer \$3,000.00 to Prairie Billboards for the building they are selling. Carried


MOVING THE BUILDING, IF PURCHASED

- 235/14 Darren Harris: That the Town of Radisson hire Wiebe's Movers to move the building, if purchased, for \$10,000.00, but get a quote first. Carried

PUBLIC MEETING FOR HALL

- 236/14 Marion Fehr-Stead: That the Town of Radisson hold a public meeting on October 14, 2014 at 7:30 PM at the Town Hall to conduct a secret ballot voting on where to build the new hall. Carried

TAX ENFORCEMENT FOR LOTS 3 & 4, BLOCK 6, PLAN G1466

- 237/14 Darren Harris: That the Town of Radisson authorize tax enforcement proceedings to give the owner a six month notice as the taxes are in arrears. Carried
- 

**TAX ENFORCEMENT FOR LOTS 13 & 14, BLOCK 22, PLAN I5059**

- 238/14 Bella Armitstead: That the Town of Radisson authorize tax enforcement proceedings to give the owner a six month notice as the taxes are in arrears. Carried

**TAX ENFORCEMENT FOR LOT 6, BLOCK 4, PLAN F4857**

- 239/14 Gerald Wiebe: That the Town of Radisson authorize tax enforcement proceedings to give the owner a six month notice as the taxes are in arrears. Carried

Marion left the meeting at 9:30 PM.

**OFFICE HOURS**

- 240/14 Darren Harris: That the Town of Radisson return the office hours back to Monday to Friday, 8:30 AM to 4:30 PM. Carried

**ADJOURN**

- 221/14 Darren Harris: That this meeting adjourn at 9:51 PM.

Next Council meeting is October 7, 2014 at 7:00 PM.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF  
RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE  
ADMINISTRATION BUILDING ON TUESDAY, AUGUST 18, 2015

PRESENT: Mayor Summers

Councillors: Marion Fehr-Stead, Marlane Wenner, Darren Harris,  
Ken Grainger, Leona Bennett and Bella Armitstead arrived at 8:00  
P.M..

Mayor Summers called the meeting to order at 7:00 PM

Minutes

- 221/15 Marion Fehr-Stead: That the minutes of the meeting on August 4, 2015  
be adopted as read and now be filed. , Carried

Accounts

- 222/15 Darren Harris: That the Town of Radisson authorize payment of the  
accounts as presented, cheques numbering 7566 to 7585 totaling  
\$ 25,391.03. Carried

Tax Enforcement Proceedings

- 223/15 Ken Grainger: That the Town of Radisson authorize the administrator to  
initiate tax enforcement proceedings on Lot 13, Plan G3778, with serving  
of the six month notice under the tax enforcement act. Carried

Tax Enforcement Proceedings

- 224/15 Leona Bennett: That the Town of Radisson authorize the administrator to  
initiate tax enforcement proceedings on Lot 14, Plan G3778, with serving  
of the six month notice under the tax enforcement act. Carried

At 7:30 P.M. - Ruby Ryan attended meeting for an interview for  
Assistant Administrator.

At 7:50 P.M. - Jean McKenzie attended meeting for an interview for  
Assistant Administrator.



At 8:10 P.M. - Sharon Manson attended meeting for an interview for Assistant Administrator.

At 8:30 P.M. – Bonnie Garrett attended meeting for an interview for Assistant Administrator.

#### Assistant Administrator Position

- 225/15 Marion Fehr-Stead: That the Town of Radisson offer the assistant administrator position to Sharon Manson at \$ 15.00/hour with Jean McKenzie being offered position at \$ 16.00/hour should Sharon Manson not accept the position. Carried.

Recorded vote requested on assistant administrator position and voting was as follows: In favour Dave Summers, Marion Fehr-Stead, Leona Bennett, Bella Armitstead and Marlane Wenner. Opposed to Motion – Ken Grainger and Darren Harris.

#### Building Permit

- 226/15 Leona Bennett: That a Building Permit # 9-2015 be approved for 411 Main Street, Lots 5 – 7, Block 3, Plan G1466, for a residential detached garage. Carried

#### Adjourn

- 227/15 Bella Armitstead: That this meeting adjourn. Carried

  
Mayor

  
Administrator

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF  
RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE  
ADMINISTRATION BUILDING ON TUESDAY, AUGUST 4, 2015

PRESENT: Mayor Summers

Councillors: Marion Fehr-Stead, Marlane Wenner, Darren Harris,  
Ken Grainger and Bella Armitstead.

Mayor Summers called the meeting to order at 7:04 PM

Minutes

197/15 Marion Fehr-Stead: That the minutes of the meeting on July 21, 2015 be  
adopted as read and now be filed. Carried

Accounts

198/15 Darren Harris: That the Town of Radisson authorize payment of the  
accounts as presented, cheques numbering 7544 to 7565 totaling  
\$ 35,329.93. Carried

Temporary Employee

199/15 Darren Harris: That the Town of Radisson hire Randy Hosegood to fill in  
as temporary town employee until Ken Coutts is able to return to work.  
Carried.

Employee Peter Reddekopp attended meeting at 7:45 to discuss the past  
two weeks activities of the outside employees.

Tax Enforcement Proceedings

200/15 Darren Harris: That the Town of Radisson request consent for the  
property Lot 11, Plan G3778 and upon receiving consent from the  
Saskatchewan Provincial Mediation Board the Administrator serve thirty  
day notice and complete acquiring title under the tax enforcement act.  
Carried

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### Tax Enforcement Proceedings

- 201/15 Ken Grainger: That the Town of Radisson request consent for the property Lot 12, Plan G3778 and upon receiving consent from the Saskatchewan Provincial Mediation Board the Administrator serve thirty day notice and complete acquiring title under the tax enforcement act.  
Carried

### Tax Enforcement Proceedings

- 202/15 Marion Fehr Stead: That the Town of Radisson request consent for the property Lot 18, Block 17, Plan I5059 and upon receiving consent from the Saskatchewan Provincial Mediation Board the Administrator serve thirty day notice and complete acquiring title under the tax enforcement act.  
Carried


### Tax Enforcement Proceedings

- 203/15 Bella Armitstead: That the Town of Radisson request consent for the property Lot 19, Block 17, Plan I5059 and upon receiving consent from the Saskatchewan Provincial Mediation Board the Administrator serve thirty day notice and complete acquiring title under the tax enforcement act.  
Carried

### Lift Station Motor

- 204/15 Darren Harris: That the Town of Radisson order a new man lift motor from Lamberts distributing as per there quoted price and have Radisson repair install motor.  
Carried

### Gas Installation

- 205/15 Bella Armitstead: That the Town of Radisson approve Sask Energy installing natural gas into Lot 10, Block 1, Plan 85B04243. Carried.
- 



### Gas Installation

- 206/15 Marlane Wenner: That the Town of Radisson approve Sask Energy installing natural gas into Lots 16 & 17, Block 19, Plan I5059.  
Carried.

### July Financial Statement

- 207/15 Bella Armitstead: That the Town of Radisson adopt the July, 2015 financial statement as presented. Carried

### Tax Enforcement Proceedings

- 208/15 Ken Grainger: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 4, Block 23, Plan I5059, with serving of the six month notice under the tax enforcement act. Carried


### Tax Enforcement Proceedings

- 209/15 Marion Fehr-Stead: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 4, Block 13, Plan I5059, with serving of the six month notice under the tax enforcement act. Carried

### Tax Enforcement Proceedings

- 210/15 Bella Armitstead: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 2, Block 9, Plan G3010, ISC Parcel # 135650099, with serving of the six month notice under the tax enforcement act. Carried

### Tax Enforcement Proceedings

- 211/15 Marion Fehr-Stead: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 13, Block 10, Plan G3010, with serving of the six month notice under the tax enforcement act. Carried
- 

Tax Enforcement Proceedings

- 212/15 Marlane Wenner: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 14, Block 10, Plan G3010, with serving of the six month notice under the tax enforcement act.  
Carried

Tax Enforcement Proceedings

- 213/15 Darren Harris: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 15, Block 10, Plan G3010, with serving of the six month notice under the tax enforcement act.  
Carried


Tax Enforcement Proceedings

- 214/15 Ken Grainger: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 22, Block 4, Plan G1466, ISC Parcel # 129067993, with serving of the six month notice under the tax enforcement act.  
Carried

Tax Enforcement Proceedings

- 215/15 Marion Fehr-Stead: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 23, Block 4, Plan G1466, ISC Parcel # 149968287, with serving of the six month notice under the tax enforcement act.  
Carried

Tax Enforcement Proceedings

- 216/15 Darren Harris: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 25, Block 1, Plan G1466, with serving of the six month notice under the tax enforcement act.  
Carried
- 



Tax Enforcement Proceedings

- 217/15 Marlane Wenner: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 21, Block 4, Plan G1466, with serving of the six month notice under the tax enforcement act.

Carried

Tax Enforcement Proceedings

- 218/15 Marion Fehr-Stead: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 2, Block 17, Plan I5059, with serving of the six month notice under the tax enforcement act.

Carried

Tax Enforcement Proceedings

- 219/15 Ken Grainger: That the Town of Radisson authorize the administrator to initiate tax enforcement proceedings on Lot 3, Block 17, Plan I5059, ISC Parcel # 150007654, with serving of the six month notice under the tax enforcement act.

Carried

Adjourn

- 220/15 Darren Harris: That this meeting adjourn.

Carried

  
Mayor

  
Administrator

## Brecklin Strilaeff

---

**From:** tradisson@sasktel.net  
**Sent:** May 13, 2019 4:44 PM  
**To:** Brecklin Strilaeff  
**Subject:** FW: Town of Radisson

Hi, Brecklin

Forwarding as requested

Brenda Lockhart  
Administrator  
Town of Radisson  
Ph: 306 827 2218

---

**From:** Getz, Jennifer GR <jennifer.getz@gov.sk.ca>  
**Sent:** Wednesday, May 8, 2019 9:12 AM  
**To:** tradisson@sasktel.net  
**Cc:** Chambers, Bonnie GR <bonnie.chambers@gov.sk.ca>; Brule, Francine GR <francine.brule@gov.sk.ca>  
**Subject:** RE: Town of Radisson

Brenda,

In response to the questions below from MNP:

- How much the town received from the BCF-CC grant (project number 28433) - **The Town Received a total federal/provincial contribution of \$360,908 (\$180,454 each federal and provincial)**
- Any amounts (if applicable) that the Town had to pay back as a result of not having a permit, and - **Radisson had previously completed majority of the work without a permit to construct – A notice of intent to issue a waterworks protection order was issued on December 21, 2012. Water Security Agency was satisfied with the results submitted by engineer and issued a permit to complete remainder of project. No funding was paid back as a result.**
- Any fees/fines that were paid by the Town as a result of not having a permit. – **We cannot speak to this as we are not the regulating body and do not levy fines.**

Let me know if you require anything further,

Jen

---

Jennifer Getz  
Government of Saskatchewan  
Senior Program & Policy Advisor  
Municipal Infrastructure and Finance, Ministry of Government Relations  
410 - 1855 Victoria Avenue  
Regina SK S4P 3T2  
Phone: (306) 787-1254 Fax: (306) 787-3641  
E-mail: [jennifer.getz@gov.sk.ca](mailto:jennifer.getz@gov.sk.ca)

---

**From:** McLeod, Roxy AG <[Roxy.McLeod@gov.sk.ca](mailto:Roxy.McLeod@gov.sk.ca)>  
**Sent:** Wednesday, May 08, 2019 7:44 AM  
**To:** Getz, Jennifer GR <[jennifer.getz@gov.sk.ca](mailto:jennifer.getz@gov.sk.ca)>  
**Subject:** FW: Town of Radisson

Hi Jen, I received this email from the Town of Radisson.

This applies to GR.

Thanks.

Roxy McLeod  
Government of Saskatchewan  
Senior Program Officer, Programs Branch  
Ministry of Agriculture  
329-3085 Albert Street  
REGINA SK S4S 0B1  
Email: [roxy.mcleod@gov.sk.ca](mailto:roxy.mcleod@gov.sk.ca)  
Telephone: (306) 787-8079

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---

**From:** Brecklin Strilaeff <[Brecklin.Strilaeff@mnp.ca](mailto:Brecklin.Strilaeff@mnp.ca)>  
**Sent:** Tuesday, May 7, 2019 4:51 PM  
**To:** McLeod, Roxy AG <[Roxy.McLeod@gov.sk.ca](mailto:Roxy.McLeod@gov.sk.ca)>  
**Cc:** Michael McCormack <[Michael.McCormack@mnp.ca](mailto:Michael.McCormack@mnp.ca)>; [tradisson@sasktel.net](mailto:tradisson@sasktel.net)  
**Subject:** Town of Radisson

Good afternoon Roxy,

MNP is conducting a forensic audit for the Town of Radisson as a result of a petition according to section 140 of the Municipalities Act. The audit includes gathering information regarding the water treatment plant grant and settlement dating back to 2012.

Would you be able to provide details on the following:

- How much the town received from the BCF-CC grant (project number 28433),
- Any amounts (if applicable) that the Town had to pay back as a result of not having a permit, and
- Any fees/fines that were paid by the Town as a result of not having a permit.

Rather than making a request as a third party, would you be able to send Brenda Lockhart ([tradisson@sasktel.net](mailto:tradisson@sasktel.net)), the town administrator, the response to my inquires and she can send it back my way?

Feel free to give me a call if you have any questions.

Thanks,

**Brecklin Strilaeff**

**DIRECT 306.664.8270**

PH. 306.665.6766

FAX 306.665.9910

TOLL FREE 1.877.500.0778

119 4th Ave South

Suite 800

Saskatoon, SK

S7K 5X2

[brecklin.strilaeff@mnp.ca](mailto:brecklin.strilaeff@mnp.ca)

[mnp.ca](http://mnp.ca)



MNP PROUDLY CELEBRATES THE CANADIAN ENTREPRENEURIAL DRIVE

**MNP**

Member of Praxity, AISBA  
Global Alliance of Independent Firms

**AON**

**BESTEMPLOYER**

GOLD | CANADA

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Town Of Radisson  
Arrears by Year  
As of 11/30/2018

Roll Number	Property Description	2017	2016	2015	2014	Prior	Total
00000001 000	A 01 AO2041 - 101 R	1,814.16	1,014.19	0.00	0.00	0.00	2,828.35
00000019 000	25 01 G1466 - 318 Alt	2,883.29	1,469.35	1,742.73	153.02	0.00	6,248.39
00000026 000	33-34 01 G1466 - 300	4,252.98	0.00	0.00	0.00	0.00	4,252.98
00000036 000	22 02 G1466 - 309 Ed	2,017.49	1,036.70	0.00	0.00	0.00	3,054.19
00000038 000	24 02 G1466 - 313 Ed	932.92	1,053.17	1,183.39	412.08	0.00	3,581.56
00000040 000	05-7 03 G1466 - 411 I	724.03	0.00	0.00	0.00	0.00	724.03
00000047 000	PT 21-23 03 G1466 -	0.00	481.40	0.00	0.00	0.00	481.40
00000048 000	PT 24 & 31 03 G1466	1,410.09	0.00	0.00	0.00	0.00	1,410.09
00000049 000	25-26 03 G1466 - 408	0.00	52.42	0.00	0.00	0.00	52.42
00000053 000	B 04 BY2239 - 402 M	1,269.78	11.75	0.00	0.00	0.00	1,281.53
00000060 000	21 04 G1466 - 417 Ed	1,819.19	1,265.71	1,516.13	1,811.38	8,654.73	15,067.14
00000061 000	PT 22-23 04 G1466 -	1,418.91	2,836.26	2,200.26	2,630.73	25,441.79	34,527.95
00000062 000	PT 31 & 24 04 G1466	1,517.61	200.43	0.00	0.00	0.00	1,718.04
00000069 000	17 05 G1466 - 207 Alt	905.59	2,098.03	0.00	0.00	0.00	3,003.62
00000076 000	10 05 G1466 - 204 Gc	0.00	355.22	0.00	0.00	0.00	355.22
00000081 000	03-4 06 G1466 - 305 /	1,993.07	1,368.32	1,621.85	800.28	0.00	5,783.52
00000090 000	15-16 06 G1466 - 310	1,069.80	237.06	0.00	0.00	0.00	1,306.86
00000109 000	02 08 G3010 - 402 Ed	278.20	0.00	0.00	0.00	0.00	278.20
00000128 000	PT 2 09 G3010 - 302 I	0.00	0.10	0.00	0.00	0.00	0.10
00000129 000	03 09 G3010 - 304 Ed	11.78	32.83	0.00	0.00	0.00	44.61
00000133 000	01-3 10 G3010 - 100 I	1,365.82	3,630.01	2,273.50	2,718.18	9,144.76	19,132.27
00000137 000	13-15 10 G3010 - 128	962.65	1,097.07	1,252.81	1,669.02	16,462.92	21,444.47
00000138 000	16-19 10 G3010 - 132	2,151.29	1,203.76	1,380.32	0.00	0.00	4,735.37
00000151 000	01-5 11 G3010 - 103 I	718.84	0.00	0.00	0.00	0.00	718.84
00000171 000	04-5 14 I5059 - 207 Al	11.79	450.56	0.00	0.00	0.00	462.35
00000178 000	13 14 I5059	838.73	186.15	0.00	0.00	0.00	1,024.88
00000183 000	PT 1-3 & 23 15 I5059	2,595.01	4,984.63	3,285.70	0.00	0.00	10,865.34
00000189 000	10 15 I5059 - 219 Goc	703.43	0.00	0.00	0.00	0.00	703.43
00000192 000	13-14 15 I5059 - 216 /	0.00	787.15	0.00	0.00	0.00	787.15
00000195 000	20-21 15 I5059 - 202 /	81.75	0.00	0.00	0.00	0.00	81.75
00000198 000	02 16 I5059 - 303 Goc	0.00	441.13	0.00	0.00	0.00	441.13
00000204 000	10 16 I5059 - 319 Goc	333.17	0.00	0.00	0.00	0.00	333.17
00000205 000	11 16 I5059 - 318 Ale	0.00	180.52	0.00	0.00	0.00	180.52
00000207 000	14-15 16 I5059 - 310 /	11.78	11.77	0.00	0.00	0.00	23.55
00000213 000	PT 2-3 17 I5059 - 303	11.77	0.00	0.00	0.00	0.00	11.77
00000216 000	06-7 17 I5059 - 313 Al	2,487.54	4,927.23	4,054.67	2,013.43	0.00	13,482.87
00000222 000	14 17 I5059	198.92	229.68	289.76	328.32	0.00	1,046.68
00000225 000	18-19 17 I5059	175.62	196.59	209.82	250.79	6,806.90	7,639.72
00000229 000	05-7 18 I5059 - 411 Al	0.00	576.03	0.00	0.00	0.00	576.03
00000253 000	05-06 21 I5059 - 6 & 7	955.15	0.00	0.00	0.00	0.00	955.15
00000253 200	07 21 I5059 - 229 Jarr	1,751.34	1,134.31	0.00	0.00	0.00	2,885.65
00000260 000	06 22 I5059 - 210 Will	1,158.15	0.00	0.00	0.00	0.00	1,158.15
00000261 000	07 22 I5059 - 214 Will	1,715.94	1,163.10	1,331.67	0.00	0.00	4,210.71
00000262 000	08 22 I5059 - 214 Will	879.77	229.64	274.62	0.00	0.00	1,384.03
00000263 000	09 22 I5059 - 216 Will	0.00	85.01	0.00	0.00	0.00	85.01
00000275 000	01 23 I5059 - 200 Edw	1,708.96	1,462.81	0.00	0.00	0.00	3,171.77
00000278 000	04 23 I5059 - 206 Edw	1,566.02	1,574.06	1,465.29	1,739.96	8,429.30	14,774.63
00000282 000	08 23 I5059 - 214 Edw	0.00	11.77	0.00	0.00	0.00	11.77

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**Town Of Radisson**  
**Arrears by Year**  
As of 11/30/2018

Page 2

Roll Number	Property Description	2017	2016	2015	2014	Prior	Total
00000287 000	16-17 23 I5059 - 211 \	0.00	1,359.07	0.00	0.00	0.00	1,359.07
00000291 000	01-2 24 I5059 - 102 E	796.45	0.00	0.00	0.00	0.00	796.45
00000293 000	04 24 I5059 - 106 Edm	1,115.61	1,493.86	1,497.36	1,636.33	0.00	5,743.16
00000296 000	07 24 I5059 - 112 Edm	1,827.02	1,862.88	1,411.10	0.00	0.00	5,101.00
00000297 000	08 24 I5059 - 114 Edm	885.77	0.00	0.00	0.00	0.00	885.77
00000315 000	PARCEL B 63B01838	1,941.61	250.19	0.00	0.00	0.00	2,191.80
00000317 000	4-5 02 F4857 - 608 - 6	3,439.93	3,379.18	3,992.42	4,806.65	5,113.24	20,731.42
00000318 200	07 02 F4857 - 607 Alb	3,469.78	11.76	0.00	0.00	0.00	3,481.54
00000319 000	02 02 F4857 - 604 Go	179.66	202.06	197.48	0.00	0.00	579.20
00000320 000	01 02 F4857 - 602 Go	4,248.73	5,979.70	5,589.04	0.00	0.00	15,817.47
00000325 000	01 04 F4857 - 702 Alb	3,065.10	3,420.13	3,190.68	0.00	0.00	9,675.91
00000327 000	11 04 101946203 - 70	2,784.75	1,392.62	0.00	0.00	0.00	4,177.37
00000339 000	A 101808561 - 1 .18 A	1,126.17	537.40	642.50	0.00	0.00	2,306.07
00000341 000	07-10 G3778	989.39	1,001.47	1,198.97	1,320.80	130.86	4,641.49
00000342 000	11-12 G3778	436.48	315.35	377.17	450.85	10,209.51	11,789.36
00000343 000	13 G3778	23.55	0.00	0.00	0.00	0.00	23.55
00000347 000	21 G3778 - 82 Main S	945.56	1,078.79	1,230.90	572.99	0.00	3,828.24
00000351 000	48-51 G3778 - 78 Mai	0.00	99.53	0.00	0.00	0.00	99.53
00000351 100	52 G3778 - 76 Main S	658.88	11.77	0.00	0.00	0.00	670.65
00000362 000	C-D 03 B.T.3487	177.59	204.06	3.84	0.00	0.00	385.49
00000363 000	A-B 03 B.T.3487	177.58	204.07	3.84	0.00	0.00	385.49
00000380 000	14 26 102040276 - 50	290.86	0.00	0.00	0.00	0.00	290.86
00000388 000	COT 01 77-B-04329 -	0.00	10.00	0.00	0.00	0.00	10.00
00000402 000	20 G3778 - 84 Main S	11.78	237.05	0.00	0.00	0.00	248.83
00000419 000	03 02 F4857 - 606 Go	27.16	0.00	0.00	0.00	0.00	27.16
00000420 000	08 02 F4857 - 605 Alb	23.55	0.00	0.00	0.00	0.00	23.55
00000426 000	2 3 F4857 - 704 Good	2,740.08	0.00	0.00	0.00	0.00	2,740.08
00000430 000	13 27 101974440 - 51	2,284.44	0.00	0.00	0.00	0.00	2,284.44
00000434 000	F 102045901	265.94	0.00	0.00	0.00	0.00	265.94
Grand Total:		<u>80,635.75</u>	<u>61,126.86</u>	<u>43,417.82</u>	<u>23,314.81</u>	<u>90,394.01</u>	<u>298,889.25</u>

Properties Printed: 77



***Town of Radisson***  
***Saskatchewan, Canada***

OFFICE OF THE  
TOWN ADMINISTRATOR

Box 69  
Telephone: (306) 827-2218

S0K 3L0  
Fax: (306) 827-4747

January 4, 2017

Provincial Territorial Infrastructure Component Program  
& Clean Water & Wastewater Fund  
Regina, Saskatchewan

Dear Sir/Ms.:

At a Regular Council Meeting held on Tuesday, January 3, 2017 in the Council Chambers of the Town of Radisson Municipal Administration Building at 329 Main Street, Radisson Saskatchewan Council passed the following resolution.


Moved by Councillor Darren Harris/Seconded by Kirk Maxwell

“ It is hereby resolved that Council of the Town of Radisson support the application for a PTIC and or CWWF grant for Water Treatment Plant Upgrade infrastructure, and Council hereby agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC and/ or CWWF program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Canadian Environmental Assessment Act and the Environmental Assessment Act (Saskatchewan).”

Carried.

Certified a true copy of the Town of Radisson Council Resolution No. 5-2017 passed at a Meeting of Council on January 3, 2017.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

## **TOWN OF RADISSON**

### **MEETING AGENDA**

**January 3, 2017, 7:00 P.M.**

- 1. Call meeting to order.**
- 2. Approve minutes of regular meeting December 6, 2016**

**- Business Arising From Minutes**

**-**

### **3. DELEGATIONS:**

**- 7:45 P.M. – Peter Reddekopp**

### **4. Accounts**

### **5 NEW BUSINESS:**

- 6.**
- 7 Back Alley – Block 3, Plan F4857**
- 8. Workshop – NB – Taxation/Assessment – February 9, 2017**
- 9. New Town Shop – Beam (Peter)**
- 10 Community Infrastructure Application – Denied – Ice Plant**
- 11 NCTP – OHS/Duty/Liability of Council – Edam – February 21, 2017**
- 12 Sask Energy – Rerouting – Lot 11, Blk 4**
- 13 Christmas Decorations – Power to Street Lights**
- 14 Committees of Council**
- 15. Meeting with Landfill Committee – Will need to meet again**
- 16. Council Code of Ethics review**
- 17. Suren & Darren – Public Disclosure**
- 18. SUMA Convention – Dates – Feb 5 – 8 - Who wants to be registered?**
- 19 Skate Park Letter**
- 20. Lakeland Library Region – 2017 Levy**
- 21 Donation Christmas Power**
- 22. Door for Shop - Bifold**
- 23. Fire Prevention Bylaw**
- 24. Follow up on PME Course**
- 25 Other Chairs for Sell? – Pricing?**
- 26 Transport Canada Railway Grant – Infrastructure/Education Awareness – Ideas?**
- 27 Christmas Lighting – Town Hall – Any More Discussion?**
- 28 Bylaw No. 12-2016 – Waste Collection Bylaw**
- 29 Bylaw No. 13-2016 – Recycle Collection Bylaw**
- 30 RCMP – Corporal Ken Aspen – January/February Meeting**
- 31 Engineer - Shop**
- 32 Beam Welding – Lorne Turgeon**
- 33 Fire Hall - Furnace**
- 34 Community Rink Affordability Grant - Cut**
- 35 Zoning Bylaw**
- 36 Building Bylaw**

### **Mayor & Council Reports:**



**1.**

**37 Adjourn.**

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF  
RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL  
ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY  
JANUARY 3, 2017

PRESENT: Mayor Summers

Councilor's: Marion Fehr-Stead, Darren Harris, Matthew Wenner,  
Michelle Dubyk and Kirk Maxwell.

STAFF: Darrin Beaudoin, Administrator

Mayor Summers called the meeting to order at 7:11 PM

MINUTES

- 01/17 Darren Harris: That the minutes of the Council Meeting held on Tuesday, December 6, 2016 in the Council Chambers of the Municipal Administration Building at 329 Main Street be adopted as presented. Carried


ACCOUNTS

- 02/17 Kirk Maxwell: That the accounts cheques numbering 8447 to 8503, totaling \$ 112,933.50 be approved for payment as listed. Carried

FEBRUARY COUNCIL MEETING

- 03/17 Marion Fehr-Stead: That the Town of Radisson set the next regular Council Meeting for Monday, February 13, 2017 at 7:00 P.M. in the Council Chambers of the Municipal Administration Building at 329 Main Street. Carried

PUBLIC MEETING – COUNCIL REMUNERATION

- 04/17 Michelle Dubyk: That the Town of Radisson set a Public Meeting for 8:00 P.M. on Tuesday, March 7, 2017 in the Council Chambers of the Municipal Administration Building at 329 Main Street, Radisson, Saskatchewan to review Council Remuneration. Carried
- 

**INFRASTRUCTURE APPLICATION**

- 05/17 Darren Harris: It is hereby resolved that Council of the Town of Radisson support the application for a PTIC and or CWWF grant for Water Treatment Plant Upgrade infrastructure, and Council hereby agrees to Meet legislated standards, to meet the terms and conditions of the Relevant PTIC and/ or CWWF program, to conduct an open tendering process, to Manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Canadian Environmental Assessment Act and the Environmental Assessment Act (Saskatchewan). Carried.

**BYLAW NO. 1-2017**

- 06/17 Michelle Dubyk: That Bylaw No 1-2017 being a Bylaw to Create a Code Ethics for Council be hereby introduced and given first reading. Carried

**BYLAW NO. 1-2017**

- 07/17 Kirk Maxwell: That Bylaw No 1-2017 being a Bylaw to Create a Code Of Ethics for Council be hereby given second reading. Carried

**BYLAW NO. 1-2017**

- 08/17 Darren Harris: That unanimous consent be hereby given to give Bylaw No. 1-2017 three readings at this meeting. Carried Un.

**BYLAW NO. 1-2017**

- 09/17 Kirk Maxwell: That bylaw #1-2017 being a bylaw to Create a Code of Ethics for Council is hereby given third reading and now be signed, sealed and adopted by the presiding officers. Carried

**WATER SUPERVISOR**

- 10/17 Darren Harris: That the Town of Radisson appoint Wes Davis as water and sewer supervisor for the Town of Radisson at \$ 500.00/month.

1699  
AMENDED

**EDUCATION PROPERTY TAX RETURN - FORM H**  
**Annual Education Property Tax Return for the Year 2013**

Authority: Pursuant to section 274 of *The Cities Act*, section 311 of *The Municipalities Act*, section 330 of *The Northern Municipalities Act, 2010*, and clause 23(1)(d) of *The Interpretations Act, 1985*.

Town of Radisson in account with the Living Sky School Division # 202

(Name of municipality) (Name of school division) (# of school division)

Darrin Beaudoin 306-827-2218 306-827-4747 tradisson@sasktel.net

Administrator's name Phone # Fax # Email Address

**PART I: Taxable Assessments and Mill Rates:**

		Taxable Assessment	*Exempt Assessment	Net School Assessment	Mill Rate	** Current School Levy
Non-arable (range)	N			0	2.67	0.00
Other Agricultural	A	39,820		39,820	2.67	106.32
Residential	R	20,022,380		20,022,380	5.03	100,721.77
Multi-Unit Residential	M	261,800		261,800	5.03	1,316.85
Seasonal Residential	S			0	5.03	0.00
Commercial/Industrial - Other	CO	2,881,000		2,881,000	8.28	23,854.68
Resource	CR			0	11.04	0.00
Elevators	E			0	8.28	0.00
Railway Right of Way	RW	92,600		92,600	8.28	766.73
Pipeline (CR Education mill rate)	PL			0	11.04	0.00
<b>TOTALS</b>		<b>23,297,600</b>	<b>0</b>	<b>23,297,600</b>	<b>equale item #9</b>	<b>126,766.35</b>

\* Only include local exemptions that affect the school portion of property taxes pursuant to sections 295 and 298 of *The Municipalities Act*; sections 315 and 318 of *The Northern Municipalities Act, 2010*; or subsection 262(3), section 263 of *The Cities Act*. All local exemptions granted under the above sections of the Acts must also be reported in Part V.

\*\*Current School Levy must equal #9 in Part II.

**PART II: Tax Collection Information**

		41229.33	16034.61	13484.34	
1. Due from School Division January 1	1,839.37	7. Due to School Division January 1	70,728.28		
2. Monthly payments to School Division		8. Gross Penalty Added to Tax Arrears			
J 1,429.76 F 1,511.78		9. Current Levy	126,766.35		
M 1,429.76 A		10. Penalty on Current Year Taxes	5,105.78		
M 2,960.98 J 17,049.58		11. Share of Traller Licence Fees			
J 1,226.32 A		12. Share of Grants-in-Lieu of Taxes:			
S 16,159.40 O		- Federal Gov't/Agencies			
N 22,708.64 D 2,356.63		- Prov. Gov't/Agencies			
	(total payments)	- C.P.R.			
	65,403.09	- Housing Authorities			
3. Loss on Sale of Tax Title Property		13. Adjustments: Credit applications & reversing receipts	(53.82)		
4. Share of Approved Tax Collection Costs					
5. Taxes Cancelled/Abated	814.88				
6. Due to School Division December 31	136,328.62	14. Due from School Division December 31	1,839.37		
<b>Total</b>	<b>204,385.96</b>	<b>Total</b>	<b>204,385.96</b>		
15. Total Cash Received (Collected) on Behalf of this School Division for the Year 2013			128,030.89		

# An Education Property Tax Return for the year 2013

Town of Radisson in account with the Living Sky # 202  
 (Name of municipality) (Name of school division) (# of school division)

## PART III: Detailed Statement of School Taxes Cancelled/Abated for the year 2013

Name	Pt. Sec.	Lot/ Twp.	Block/ Range	Plan/ W. of Mer.	Amount of Taxes Cancelled	Years which cancelled taxes were levied	Explanation or Reason
Art Flath		8	3	F 4857	59.50	2013	Incorrect assessment
Charlie Young		15-17		G 3778	458.71	213	Building removed
Don Tanner		1-5	12	G 3010	259.99	2013	Incorrect zoning
Gary Noaks		25-28		G 3778	36.68	2013	Incorrect assessment
16. Total Taxes Cancelled/Abated					814.88	(equal to Item #5)	

## PART IV: Details of Balance of Liability at December 31st:

17. Due on Account of Collections of School Taxes, Trailer Licence Fees, and Grants-in-Lieu of Taxes (collected but unremitted	3,895.88 13,464.34	52,827.80	79,788.02
18. Due on Account of Uncollected Taxes (current and arrears)			40,505.99
19. Due on Account of Tax Title Property:	Sold and Collections not Remitted		
	Unsold		16,034.61
20.	Total (equal to Item # 6 or #14 if negative)		136,328.62
21. Estimated Amount of Uncollectable Tax Arrears			2,500.00

## PART V: Local Exemptions: (Must also be reported in Part I.)

Include ALL local exemptions granted by council resolution or bylaw, including economic development agreements.

Name	Explanation	Effective Term (e.g. 2011-2014)	Property Class (commercial classes to be separated)	Taxable School Assessment Exempted	Education Property Tax Mill Rate	Foregone Education Property Tax
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
Totals				0.00		0.00

I hereby certify that the above statement is correct.

Dated this \_\_\_\_\_ day of January, \_\_\_\_\_

(Administrator's Signature)

**This Return must be filed no later than January 15 each year with:**

- The School Division
- Ministry of Education, Education, Finance and Facilities: email: EducationPropertyTax@gov.sk.ca or Fax: (306) 787-5059  
or Mail: Ministry of Education, 7th Floor - 2220 College Avenue, Regina SK S4P 4V9
- Ministry of Government Relations: email: ept@gov.sk.ca or Fax: (306) 787-5822  
or Mail: Ministry of Government Relations, 1540-1855 Victoria Avenue, Regina SK S4P 3T2
- Retain a copy for your Municipal Auditor.

1699

2742

# **EDUCATION PROPERTY TAX RETURN - FORM H** **Annual Education Property Tax Return for the Year 2014**

Authority: Pursuant to section 274 of The Cities Act, section 311 of The Municipalities Act, section 320 of The Northern Municipalities Act, 2010, and clause 22(1)(d) of The Interpretation Act, 1985.

RADISSON-TOWN

in account with the LIVING SKY SD

202

(Name of municipality)

(Name of school division)

(# of school division)

Darin Beaudoin

306-8278-2218 306-827-4747

tradisson@assktel.n

Administrator's name

Phone # Fax #

Email Address

## **PART I: Taxable Assessments and Mill Rates**

		Taxable Assessment	*Exempt Assessment	Net School Assessment	Mill Rate	**Current School Levy
Non-arable (Range)	N			0	2.67	0.00
Other Agricultural	A	39,820		39,820	2.67	108.32
Residential	R	20,201,370		20,201,370	5.03	101,612.89
Multi-Unit Residential	M	261,800		261,800	5.03	1,316.85
Seasonal Residential	S			0	5.03	0.00
Commercial/Industrial - Other	CO	2,882,800		2,882,800	8.28	23,869.58
Resource	CR			0	11.04	0.00
Elevators	E			0	8.28	0.00
Railway Rights of Way	RW	92,600		92,600	8.28	766.73
Pipeline (CR Education mill rate)	PL			0	11.04	0.00
<b>TOTAL</b>		<b>23,478,390</b>	<b>0</b>	<b>23,478,390</b>		

\* Only include local exemptions that affect the school portion of property taxes pursuant to sections 295 and 296 of The Municipalities Act; sections 315 and 318 of The Northern Municipalities Act, 2010; or subsection 262(3) and section 263 of The Cities Act. All local exemptions granted under the above sections of the Acts must also be reported in Part V.

\*\*Current School Levy must equal #9 in Part II.

## **PART II: Tax Collection Information**

1. Due from School Division January 1		7. Due to School Division January 1	136,082.13
2. Monthly payments to School Division		8. Gross Penalty Added to Tax Arrears	2,308.72
J 414.85	F 17,191.35	9. Current Levy	
M 4,908.88	A	10. Penalty on Current Year Taxes	
M 8,177.40	J	11. Share of Trailer Licence Fees	
J 18,060.85	A	12. Share of Grants-in-Lieu of Taxes:	
S 80,000.00	O	- Federal Gov't/Agencies	2,597.74
N	D	- Prov. Gov't/Agencies	
		- C.P.R.	
		- Housing Authorities	
3. Loss on Sale of Tax Title Property		13. Adjustments:	
4. Share of Approved Tax Collection Costs			
5. Taxes Cancelled/Abated	792.70		
6. Due to School Division December 31	169,097.14	14. Due from School Division December 31	0.00
<b>Total</b>	<b>268,840.97</b>	<b>Total</b>	<b>268,840.97</b>
15. Total Cash Received (Collected) on Behalf of this School Division for the Year			132,248.14

127,672.37

136,328.62

127,672.37

**EDUCATION PROPERTY TAX RETURN - FORM H 2014**

**PART III: Detailed Statement of School Taxes Cancelled/Abated as of December 31<sup>st</sup>**

Name	Pt./Sec.	Lot/ Twp.	Block/ Range	Plan/ W. of Mar.	Amount of Taxes Cancelled	Years (which cancelled taxes were levied)	Explanation or Reason
Smokeyday		3	22	I6059	292.94	2012 & 2013	Incorrectly assessed
Smokeyday		3	22	I5059	15.38	12 & 13	penalty cancelled
Wong		0	15 - 17	G3778	458.71	2014	municipal used
Tanner		1	12	G3010	25.67	2014	municipal used
<b>16. Total Taxes Cancelled/Abated</b>					<b>792.70</b>	<b>(equal to item #5)</b>	

**PART IV: Details of Balance of Liability as of December 31<sup>51</sup>**

17. Due on Account of Collections of School Taxes, Trailer Licence Fees, and Grants-in-Lieu of Taxes (collected but unremitted)	96,497.47
18. Due on Account of Uncollected Taxes (current and arrears)	46,564.67
19. Due on Account of Tax Title Property:	
Sold and Collections not Remitted	
Unsold	16,035.00
20. Total (equal to Item #8 or #14 if negative)	159,097.14
21. Estimated Amount of Uncollectable Tax Arrears	5,000.00

**PART V: Local Exemptions (Must also be reported in Part I.)**

Include ALL local exemptions granted by council resolution or bylaw, including economic development agreements.

Name	Explanation	Effective Term (e.g. 2011-2014)	Property Class (commercial classes to be separated)	Taxable School Assessment Exempted	Education Property Tax Mill Rate	Foregone Education Property Tax
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>Total</b>				<b>0.00</b>		<b>0.00</b>

**I hereby certify that the above statement is correct.**

Dated this 15 day of January, 2015

(Administrator's Signature)

(Electronic signature is accepted.)

- The School Division
- Ministry of Education, Education, Finance and Facilities: email: EducationPropertyTax@gov.sk.ca or Fax: (306) 787-5059 or Mail: Ministry of Education, 7th Floor - 2220 College Avenue, Regina SK S4P 4V9
- Ministry of Government Relations: email: ept@gov.sk.ca or Fax: (306) 787-5822 or Mail: Ministry of Government Relations, 1540-1855 Victoria Avenue, Regina SK S4P 3T2
- Retain a copy for your Municipal Auditor.

**REMEMBER:** You can fill in this form, save it to your computer and then email it to the email addresses above.

# **EDUCATION PROPERTY TAX RETURN - FORM H** **Annual Education Property Tax Return for the Year 2015**

Authority: Pursuant to section 274 of The Cities Act, section 311 of The Municipalities Act, section 350 of The Northern Municipalities Act, 2010, and clause 79(1)(d) of The Interpretation Act, 1985.

**RADISSON-TOWN** in account with the **LIVING SKY SD** **202**  
 (Name of municipality) (Name of school division) (# of school division)  
**Darrin Beaudoin** **306-827-2218** **306-827-4747** **tradisson@sasktel.net**  
 Administrator's name Phone # Fax # Email Address

## **PART I: Taxable Assessments and Mill Rates**

		<b>Taxable Assessment</b>	<b>*Exempt Assessment</b>	<b>Net School Assessment</b>	<b>Mill Rate</b>	<b>**Current School Levy</b>
Non-arable (Range)	N			0	2.67	0.00
Other Agricultural	A	39,820		39,820	2.67	106.32
Residential	R	20,201,970		20,201,970	5.03	101,612.89
Multi-Unit Residential	M	261,800		261,800	5.03	1,316.85
Seasonal Residential	S			0	5.03	0.00
Commercial/Industrial - Other	CO	2,882,800		2,882,800	8.28	23,869.58
Resource	CR			0	11.04	0.00
Elevators	E			0	8.28	0.00
Railway Rights of Way	RW	92,600		92,600	8.28	768.73
Pipeline (CR Education mill rate)	PL			0	11.04	0.00
<b>TOTAL</b>		<b>23,478,390</b>	<b>0</b>	<b>23,478,390</b>	<b>equals item #9</b>	<b>127,672.38</b>

\* Only include local exemptions that affect the school portion of property taxes pursuant to sections 295 and 296 of The Municipalities Act; sections 315 and 318 of The Northern Municipalities Act, 2010; or subsection 262(3) and section 263 of The Cities Act. All local exemptions granted under the above sections of the Acts must also be reported in Part V.

\*\*Current School Levy must equal #9 in Part II.

## **PART II: Tax Collection Information**

1. Due from School Division January 1		7. Due to School Division January 1	159,087.14
2. Monthly payments to School Division		8. Gross Penalty Added to Tax Arrears	
J	F 8,493.57	9. Current Levy	127,672.38
M	A	10. Penalty on Current Year Taxes	5,718.59
M 49,459.14	J 2,710.03	11. Share of Trailer Licence Fees	
J 2,182.02	A	12. Share of Grants-in-Lieu of Taxes:	
S	O 15,518.70	- Federal Gov't/Agencies	6,153.27
N	D	- Prov. Gov't/Agencies	688.41
		- C.P.R.	
		- Housing Authorities	
3. Loss on Sale of Tax Title Property		13. Adjustments:	
4. Share of Approved Tax Collection Costs			
5. Taxes Cancelled/Abated	281.96		
6. Due to School Division December 31	222,730.37	14. Due from School Division December 31	0.00
<b>Total</b>	<b>299,325.79</b>	<b>Total</b>	<b>299,325.79</b>
15. Total Cash Received (Collected) on Behalf of this School Division for the Year			132,148.18

03/04/16  
 ✓  
 4365  
 41485



**EDUCATION PROPERTY TAX RETURN - FORM H 2015****PART III: Detailed Statement of School Taxes Cancelled/Abated as of December 31<sup>st</sup>**

Name	Pt./Sec.	Lot/ Twp.	Block/ Range	Plan/ W. of Mer.	Amount of Taxes Cancelled	Years (which cancelled taxes were levied)	Explanation or Reason
Tania Amson		14-15	24	15059	281.96	42248	Garage Demolished in 2008
<b>16. Total Taxes Cancelled/Abated</b>					<b>281.96</b>	<b>(equal to item #5)</b>	

**PART IV: Details of Balance of Liability as of December 31<sup>st</sup>**

<b>17. Due on Account of Collections of School Taxes, Trailer Licence Fees, and Grants-in-Lieu of Taxes (collected but unremitted)</b>		<b>154,101.15</b>
<b>18. Due on Account of Uncollected Taxes (current and arrears)</b>		<b>52,594.61</b>
<b>19. Due on Account of Tax Title Property:</b>		
Sold and Collections not Remitted		0.00
Unsold		16,034.61
<b>20. Total (equal to item #6 or #14 if negative)</b>		<b>222,730.37</b>
<b>21. Estimated Amount of Uncollectable Tax Arrears</b>		<b>3,500.00</b>

**PART V: Local Exemptions (Must also be reported in Part I.)**

Include ALL local exemptions granted by council resolution or bylaw, including economic development agreements.

Name	Explanation	Effective Term (e.g. 2011-2014)	Property Class (commercial classes to be separated)	Taxable School Assessment Exempted	Education Property Tax Mill Rate	Foregone Education Property Tax
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>Total</b>				<b>0.00</b>		<b>0.00</b>

I hereby certify that the above statement is correct.

Dated this 15 day of January, 2016.

Darrin Beaudoin

(Administrator's Signature)

(Electronic signature is accepted.)

**Do not return this form to the Town of Radisson. It will be destroyed.**

- The School Division
- Ministry of Education, Education, Finance and Facilities: email: EducationPropertyTax@gov.sk.ca or Fax: (306) 787-5059  
or Mail: Ministry of Education, 7th Floor - 2220 College Avenue, Regina SK S4P 4V6
- Ministry of Government Relations: email: ept@gov.sk.ca or Fax: (306) 787-5822  
or Mail: Ministry of Government Relations, 1540-1855 Victoria Avenue, Regina SK S4P 3T2
- Retain a copy for your Municipal Auditor.

**REMEMBER:** You can fill in this form, save it to your computer and then email it to the email addresses above.

# 2742

## EDUCATION PROPERTY TAX RETURN - FORM H

### Annual Education Property Tax Return for the Year 2016

Authority: Pursuant to Section 294 of The Cities Act, section 211 of The Municipalities Act, section 208 of The Northern Municipalities Act, 2010, and clause 23(1)(a) of The Interpretation Act, 1995.

RADISSON-TOWN

in account with the LIVING SKY SD

202

(Name of municipality)

(Name of school division)

(# of school division)

Darrin Beaudoin

306-827-2218

306-827-4747

tradisson@sasktel.net

Administrator's name

Phone #

Fax #

Email Address

#### PART I: Taxable Assessments and Mill Rates

		Taxable Assessment	*Exempt Assessment	Net School Assessment	Mill Rate	**Current School Levy
Non-arable (Range)	N			0	2.67	0.00
Other Agricultural	A	39,820		39,820	2.67	106.32
Residential	R	20,194,230		20,194,230	5.03	101,576.98
Multi-Unit Residential	M	261,800		261,800	5.03	1,316.85
Seasonal Residential	S			0	5.03	0.00
Commercial/Industrial - Other	CO	2,882,800		2,882,800	8.28	23,869.58
Resource	CR			0	11.04	0.00
Elevators	E			0	8.28	0.00
Railway Rights of Way	RW			0	8.28	0.00
Pipeline (CR Education mill rate)	PL	92,600		92,600	11.04	1,022.30
<b>TOTAL</b>		<b>23,471,250</b>	<b>0</b>	<b>23,471,250</b>	<b>equates item #8</b>	<b>127,892.04</b>

\* Only include legal exemptions that affect the school portion of property taxes pursuant to sections 295 and 298 of The Municipalities Act; sections 316 and 318 of The Northern Municipalities Act, 2010; or subsection 262(3) and section 283 of The Cities Act. All local exemptions granted under the above sections of the Acts must also be reported in Part V.

\*\*Current School Levy must equal #9 in Part II.

#### PART II: Tax Collection Information

1. Due from School Division January 1		7. Due to School Division January 1	222,730.37
2. Monthly payments to School Division		8. Gross Penalty Added to Tax Arrears	7,498.77
J 11,102.25	F 11,102.25	9. Current Levy	127,892.04
M 8,711.83	A 0.00	10. Penalty on Current Year Taxes	
M 2,399.14	J 11,369.92	11. Share of Trailer Licence Fees	
J 10,555.14	A 9,917.18	12. Share of Grants-in-Lieu of Taxes:	
S 18,728.80	O 18,951.56	- Federal Govt/Agencies	2,386.80
N 10,385.77	D 39,019.85	- Prov. Govt/Agencies	211.14
		- C.P.R.	
		- Housing Authorities	
3. Loss on Sale of Tax Title Property		13. Adjustments:	
4. Share of Approved Tax Collection Costs			
5. Taxes Cancelled/Abated	1,139.80		
6. Due to School Division December 31	221,436.88	14. Due from School Division December 31	0.00
<b>Total</b>	<b>360,718.92</b>	<b>Total</b>	<b>360,718.92</b>
15. Total Cash Received (Collected) on Behalf of this School Division for the Year			111,020.07

# **EDUCATION PROPERTY TAX RETURN - FORM H 2016**

<b>PART III: Detailed Statement of School Taxes Cancelled/Abated as of December 31<sup>st</sup></b>							
Name	Pt./Sec.	Lot/ Trp.	Block/ Range	Plan/ W. of Mer.	Amount of Taxes Cancelled	Years (which cancelled taxes were levied)	Explanation or Reason
Bzdel			53 & 54	G3778	36.27	2016	BUILDINGS
							DEMOLISHED
William*		1	19	I5059	186.11	2016	Incorrect Assessment
Wong			15 & 17	G3778	917.42	2015/2016	Property Town
							Use
<b>16. Total Taxes Cancelled/Abated</b>					<b>1,139.80</b>	(equal to Item #5)	

## **PART IV: Details of Balance of Liability as of December 31<sup>st</sup>**

17. Due on Account of Collections of School Taxes, Trailer Licence Fees, and Grants-in-Lieu of Taxes (collected but unremitted)	141,899.91
18. Due on Account of Uncollected Taxes (current and arrears)	63,502.16
19. Due on Account of Tax Title Property:	
Sold and Collections not Remitted	16,034.81
Unsold	221,436.68
20. <b>Total (equal to Item #6 or #14 if negative)</b>	<b>3,000.00</b>
21. Estimated Amount of Uncollectable Tax Arrears	3,000.00

## **PART V: Local Exemptions (Must also be reported in Part I.)**

Include ALL local exemptions granted by council resolution or bylaw, including economic development agreements.

Name	Explanation	Effective Term (e.g. 2011-2014)	Property Class (commercial classes to be separated)	Taxable School Assessment Exempted	Education Property Tax Mill Rate	Foregone Education Property Tax
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>Total</b>				0.00		0.00

I hereby certify that the above statement is correct.

Dated this 30 day of January, January

darrin beaudoin

(Administrator's Signature)

(Electronic signature is accepted.)

**THE RETURN MUST BE SUBMITTED TO THE TOWN OF RADISSON EACH YEAR WITH:**

- The School Division
- Ministry of Education, Education, Finance and Facilities: email: EducationPropertyTax@gov.sk.ca or Fax: (306) 787-5059  
or Mail: Ministry of Education, 7th Floor - 2220 College Avenue, Regina SK S4P 4V9
- Ministry of Government Relations: email: ept@gov.sk.ca or Fax: (306) 787-5822  
or Mail: Ministry of Government Relations, 1540-1855 Victoria Avenue, Regina SK S4P 3T2
- Retain a copy for your Municipal Auditor.

REMEMBER: You can fill in this form, save it to your computer and then email it to the email addresses above.

**EDUCATION PROPERTY TAX RETURN - FORM H**  
**Annual Education Property Tax Return for the Year 2017**

8251

Authority: Pursuant to section 274 of The Cities Act, section 311 of The Municipalities Act, section 330 of The Northern Municipalities Act, 2010, and clause 23(1)(d) of The Interpretation Act, 1995.

**RADISSON-TOWN**

in account with the **LIVING SKY SD**

(202)

(Name of municipality)

(Name of school division)

(# of school division)

Pat Peacock

306-827-2218

306-827-4747

tradisson@sasktel.net

Administrator's name

Phone #

Fax #

Email Address

**PART I: Taxable Assessments and Mill Rates**

		<b>Taxable Assessment</b>	<b>*Exempt Assessment</b>	<b>Net School Assessment</b>	<b>Mill Rate</b>	<b>**Current School Levy</b>
Non-arable (Range)	N			0	1.43	0.00
Other Agricultural	A	79,420		79,420	1.43	113.57
Residential	R	24,457,920		24,457,920	4.12	100,766.63
Multi-Unit Residential	M	450,640		450,640	4.12	1,856.64
Seasonal Residential	S			0	4.12	0.00
Commercial/Industrial - Other	CO	4,021,600		4,021,600	6.27	25,215.43
Resource	CR			0	9.68	0.00
Elevators	E			0	6.27	0.00
Railway Rights of Way	RW	118,700		118,700	6.27	744.25
Pipeline (CR Education mill rate)	PL			0	9.68	0.00
<b>TOTAL</b>		<b>29,128,280</b>	<b>0</b>	<b>29,128,280</b>	<b>equale item #9</b>	<b>128,696.52</b>

\* Only include local exemptions that affect the school portion of property taxes pursuant to sections 295 and 296 of The Municipalities Act; sections 315 and 318 of The Northern Municipalities Act, 2010; or subsection 262(3) and section 263 of The Cities Act. All local exemptions granted under the above sections of the Acts must also be reported in Part V.

\*\*Current School Levy must equal #9 in Part II.

**PART II: Tax Collection Information**

1. Due from School Division January 1		7. Due to School Division January 1	272,533.04
2. Monthly payments to School Division		8. Gross Penalty Added to Tax Arrears	10,973.90
J		9. Current Levy	128,696.52
M		10. Penalty on Current Year Taxes	
M		11. Share of Trailer Licence Fees	
J	3,747.35	12. Share of Grants-in-Lieu of Taxes:	
S	20,000.00	- Federal Gov't/Agencies	
N	3,851.77	- Prov. Gov't/Agencies	SaskTel 257.07
		- C.P.R.	
		- Housing Authorities	
3. Loss on Sale of Tax Title Property		13. Adjustments: Tax Levy Adjustment	(0.15)
4. Share of Approved Tax Collection Costs			
5. Taxes Cancelled/Abated	352.02		
6. Due to School Division December 31	342,847.85	14. Due from School Division December 31	0.00
<b>Total</b>	<b>412,460.38</b>	<b>Total</b>	<b>412,460.38</b>
15. Total Cash Received (Collected) on Behalf of this School Division for the Year			

# EDUCATION PROPERTY TAX RETURN - FORM H 2017

## PART III: Detailed Statement of School Taxes Cancelled/Abated as of December 31<sup>st</sup>

Name	Pt./Sec.	Lot/ Twp.	Block/ Range	Plan/ W. of Mer.	Amount of Taxes Cancelled	Years (which cancelled taxes were levied)	Explanation or Reason
G & A Piwowar		22	1	G1466	81.74	2017	SAMA error
G & A Piwowar		A	4	BY2239	126.24	2017	SAMA error
G & A Piwowar		21	7	68-B-01817	144.04	2017	SAMA error
16. Total Taxes Cancelled/Abated					352.02	(equal to Item #5)	

## PART IV: Details of Balance of Liability as of December 31<sup>st</sup>

17. Due on Account of Collections of School Taxes, Trailer Licence Fees, and Grants-in-Lieu of Taxes (collected but unremitted)	238,393.87
18. Due on Account of Uncollected Taxes (current and arrears)	88,419.37
19. Due on Account of Tax Title Property:	
Sold and Collections not Remitted	
Unsold	16,034.61
20. Total (equal to Item #6 or #14 if negative)	342,847.85
21. Estimated Amount of Uncollectable Tax Arrears	

*on list to finance (No Rec. included)*

## PART V: Local Exemptions (Must also be reported in Part I.)

Include ALL local exemptions granted by council resolution or bylaw, including economic development agreements.

Name	Explanation	Effective Term (e.g. 2011-2014)	Property Class (commercial classes to be separated)	Taxable School Assessment Exempted	Education Property Tax Mill Rate	Foregone Education Property Tax
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
Total				0.00	✓	0.00

I hereby certify that the above statement is correct.

Dated this 18 day of January, 2018

pat peacock  
(Administrator's Signature)

(Electronic signature is accepted.)

**This Return must be filed no later than January 15 each year with:**

- The School Division
- Ministry of Education, Education, Finance and Facilities: email: EducationPropertyTax@gov.sk.ca or Fax: (306) 787-5059 or Mail: Ministry of Education, 7th Floor - 2220 College Avenue, Regina SK S4P 4V9
- Ministry of Government Relations: email: ept@gov.sk.ca or Fax: (306) 787-5822 or Mail: Ministry of Government Relations, 1540-1855 Victoria Avenue, Regina SK S4P 3T2
- Retain a copy for your Municipal Auditor.

REMEMBER: You can fill in this form, save it to your computer and then email it to the email addresses above.

# Education Property Tax Annual Return DRAFT

☐ Amended Return

Name of Municipality:		Return Year: 2018	
School Division:		From: 1-Jan-2018	
Federal BN:		To: 31-Dec-2018	
		Due Date: 31-Jan-2019	
<b>1. Total EPT Collections Reported to Ministry of Finance</b>			
January	1,087.81	July	4,554.77
February	6,575.48	August	18,401.30
March	3,009.58	September	27,997.12
April	2,512.08	October	17,818.36
May	1,738.92	November	8,076.32
June	1,958.92	December	38,525.42
<b>2. Loss on Sale of Tax Title Property</b>			
<b>3. Share of Approved Tax Collection Costs<sup>1</sup></b>		0.00	
<b>4. Taxes Cancelled/Adjusted (from EPT-2)</b>		1,021.71	
<b>5. Gross Penalty Added to Tax Arrears</b>		14,314.77	
<b>6. Current Levy (from EPT-1)</b>		130,410.54	
<b>7. Penalty on Current Year Taxes</b>			
<b>8. Share of Trailer Licence Fees</b>			
<b>9. Share of Grants-in-Use of Taxes</b>			
a) Federal Government / Agencies		2,608.65	
b) Provincial Government / Agencies		257.07	
c) Canadian Pacific Railway		0.00	
d) Housing Authorities		2,175.36	
<b>10. Adjustments:</b>			
a. Rounding (levy adjustments)		0.00	
b.		0.00	
c.		0.00	
<b>11. Net Change in Uncollected Taxes and Unsold Tax Title Property (from EPT-3)</b>		15,175.57	
<b>12. Variance Identified</b>		1,811.82	
<b>13. Total EPT Paid During Year (Amount from the Notice to File)</b>		0.00	
<b>14. Cumulative Collected and Unremitted Balance Remaining (Line 12 plus End of Year Liability from the Notice to File)</b>		0.00	
<b>15. Total Outstanding Liability (Line 14 plus line 8 from EPT-3)</b>			
<b>CERTIFICATION</b> - I hereby certify that the information contained in this return is true, correct and complete and can be substantiated from the books and records of this municipality.			
Municipal Administrator's Name:		Phone Number:	
Signed Address:		Fax Number:	

Note<sup>1</sup>: Report the school division's share of reasonable costs incurred while enforcing the payment of taxes. Do not include costs recoverable pursuant to the Tax Enforcement Act. For more details, see the legislation: The Northern Municipalities Act, 2010 section 928; The Municipalities Act section 309; and The Cities Act subsection 179(1).

change penalties reported

include PGIL if it was collected in 2018

update EPT 3 to reflect your number please note that our records agree with the strat balance currently reported in EPT 3 line A

variance should equal to any mistakes made in the monthly reporting; we can push this through and it will become an amount due in the December 2018 period. You can make further amendments later if required as an outcome of the audits

did not mock up the remainder of the form



## Provincial Territorial Infrastructure Component Program and Clean Water and Wastewater Fund Program

*Applications for the first intake cycle closed January 2015 for the Provincial Territorial Infrastructure Component program. To date, over 50 funded projects have been announced and more announcements are planned.*

*Applications are now being accepted on one form for both the second intake of the Provincial Territorial Infrastructure Component program, and for the new Clean Water and Wastewater Fund program.*

The Provincial Territorial Infrastructure Component (PTIC) is a part of the New Building Canada Fund (NBCF). PTIC is divided into two sub-components; up to \$9 billion Canada-wide in federal funding for National and Regional Projects (PTIC-NRP) and a minimum of \$1 billion dedicated to projects located in communities of fewer than 100,000 residents through the Small Communities Fund (PTIC-SCF).

The program provides Saskatchewan with \$436.7 million in federal funding between 2014 and 2024:

- \$196.5 million of the federal funding is for provincial infrastructure projects; and
- \$240.2 million administered by Government Relations is for all other eligible PTIC projects.

The Government of Saskatchewan will typically match the federal funding amount for any approved PTIC projects based on a one-third share from each partner.

Canada will provide \$11.9 billion in new funding over the next two to three years including \$2.0 billion for Phase One of the Clean Water and Wastewater Fund (CWWF), which will provide up to 50 per cent federal maximum funding for eligible infrastructure projects. Under Phase One of CWWF, Saskatchewan will receive \$89.3 million in federal funds for water, wastewater, and storm water projects over two to three years. Saskatchewan has committed to provide an additional \$44.2 million and fund up to 25 per cent of eligible project cost. The majority of CWWF projects must be completed by March 31, 2018.

1. How does it work?
  2. Who is eligible to apply?
  3. How to apply?
  4. How will applications be assessed?
  5. Project approvals
  6. Further Information
- 

## Email

For more information, please contact

> [INFRA@gov.sk.ca](mailto:INFRA@gov.sk.ca)

---

## Contact Us

### Municipal Infrastructure and Finance

Phone (306) 787-1262

✓ More

[View all contacts in the directory](#)

---

## 1. How does it work?

The PTIC and CWWF programs provides funding for infrastructure projects of national, regional, and local significance that support:

- Economic growth for the future;
- A cleaner improved-quality environment;
- Strengthening and supporting sustainable communities;
- Growth in export and trade; and



- Meeting the opportunities and challenges of growth

To support a wide range of infrastructure needs, the PTIC program is divided into two categories:

- **National and Regional Projects (PTIC-NRP):** for projects that are nationally and regionally significant; and
- **Small Communities Fund (PTIC-SCF):** for projects in communities with fewer than 100,000 residents, ensuring smaller communities can benefit from significant funding supporting economic prosperity.

The CWWF program targets projects that can be designed and constructed over a short term, and will contribute to the rehabilitation of drinking water, wastewater, and storm water systems. CWWF projects would include (but not be limited to) lagoon construction/repair, water main replacement, pumping station replacement/upgrades, lift station replacement/upgrades, water treatment plant improvements, force main replacement/upgrades, wastewater or storm water collection system upgrades and source water improvements.

---

## 2. Who is eligible to apply?

### Eligible Recipients

- A. A province or territory or a municipal or regional government established by or under provincial or territorial statute;
- B. A provincial or territorial entity (e.g. a department, corporation or agency) that provides municipal-type infrastructure services to communities as defined in provincial or territorial statute;
- C. A band council within the meaning of section 2 of the Indian Act; or a government or authority established pursuant to a Self-Government Agreement or a Comprehensive Land Claim Agreement between Her Majesty the Queen in right of Canada and an Aboriginal people of Canada, that has been approved, given effect and declared valid by federal legislation; (Note: A proposal for an on-reserve project would be required to demonstrate project benefits extending beyond the reserve community.);
- D. A public sector body that is established by or under provincial or territorial statute or by regulation or is wholly owned by a province, territory, municipal or regional government;

- E. A public or not-for-profit institution that is directly or indirectly authorized under the terms of provincial, territorial or federal statute or Royal Charter to deliver post-secondary courses or programs that lead to recognized and transferable post-secondary credentials or a public or not-for-profit Aboriginal-controlled post-secondary institution; and
- F. A private sector body including for-profit organizations and not-for-profit organizations. In the case of private sector for-profit organization applications a Type A, C, D or E organization must be a sponsoring partner. A private sector not-for-profit organization may not sponsor a private sector for-profit organization. For-profit, private sector applicants will be considered only when the project will be for public use or benefit.

### **Eligible Infrastructure Categories**

- Drinking water
- Wastewater
- Highways and road infrastructure
- Public transit infrastructure
- Disaster mitigation infrastructure
- Connectivity and broadband infrastructure
- Green energy infrastructure
- Brownfield remediation and redevelopment infrastructure
- Local and regional airport infrastructure
- Short-line rail infrastructure
- Innovation
- Solid waste infrastructure
- Passenger ferries services infrastructure
- Culture infrastructure
- Recreation infrastructure
- Tourism infrastructure
- Civic assets and municipal buildings

---

### **3. How to apply?**

To create a new PTIC-CWWF application, submit an online PTIC-CWWF application form using the *PTIC-CWWF Application Step-by-Step Guide* to help you navigate each line of the form. The single application form covers both PTIC and CWWF projects in Saskatchewan. Eligible applicants may submit up to **two applications** per intake.

This may be the final intake for PTIC and will be the only intake for Phase One of CWWF.

In order to be eligible for this PTIC-CWWF intake, all applications must be new, including resubmitting previous PTIC applications. Prior PTIC intake applications that have not received funding approval can be updated by the applicant and submitted as a new PTIC-CWWF application in this new intake. Please contact [infra@gov.sk.ca](mailto:infra@gov.sk.ca) if you require a PDF copy of your prior PTIC application.

All applicants are strongly recommended to complete and submit the Ten Year Capital Plan, as this information may impact future funding prioritization. The Ten Year Capital Plan is located at the bottom of the application form.

**Errors and omissions on applications must be avoided. Clear, complete and accurate applications will ensure Saskatchewan is able to provide a prompt evaluation of your project.**

### **Apply online**

The Government of Saskatchewan must receive your application form before noon (CST) on Monday, January 23, 2017.

## **Related Items**

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### **PTIC-CWWF Step-by-Step Application Guide**

This guide is designed to assist eligible recipients to prepare an application for the 2016 PTIC and CWWF funding programs. The guide follows the order of the application and enables applicants to place this guide next to the application form and complete the application in a step-by-step manner.

 PDF

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## 4. How will applications be assessed?

PTIC and CWWF applications will be assessed by the same method as the first PTIC intake, which was discussed with representatives from:

- Saskatchewan Urban Municipalities Association;
- Saskatchewan Association of Rural Municipalities;
- New North; and
- The Government of Saskatchewan.

It is anticipated that funding requested will exceed program funds available. Eligible projects will be rated according to the extent to which they meet the program objectives and eligibility criteria.

Infrastructure projects from all eligible categories will be considered for funding. However, priority will be given to those projects related to:

- Drinking water;
- Wastewater;
- Highways and roads; and
- Disaster mitigation.

Scores will be assigned to PTIC and CWWF applications and projects will be prioritized for funding based on their total score. Saskatchewan will select projects into either the PTIC or the CWWF program, and send the selected PTIC and CWWF projects to Canada for review and approval.

Following approval by Canada and Saskatchewan:

- PTIC-NRP project proponents will be asked to submit a business case to the Federal Government for review and approval-in-principle. Please note that a successful first stage application does not constitute funding approval.
- PTIC-SCF and CWWF projects will be approved without submitting a business case application, however further project information may be requested.

Provincial staff will be available to provide feedback to unsuccessful applicants, if requested.

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## 5. Project approvals

### PTIC-NRP Projects

- If your application is moved ahead in the approval process, the provincial and federal governments will each enter into an agreement with individual project proponents or groups of proponents.
- Funding is only finally approved upon the signing of a Contribution Agreement.

### PTIC-SCF and CWWF Projects

- If your application is moved ahead in the approval process, the Government of Saskatchewan will enter into contribution agreements with project proponents to manage individual projects.
- Funding is only finally approved upon the signing of a Contribution Agreement.

## Related Items

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Infrastructure Funding Programs: Focusing on economic growth, job creation and productivity

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## 6. Further Information

If you have any questions about the PTIC and CWWF application process, contact Municipal Infrastructure and Finance by email at [infra@gov.sk.ca](mailto:infra@gov.sk.ca) or call us at 306-787-1262.

Learn more about the PTIC-NRP, PTIC-SCF and CWWF programs by visiting the following Government of Canada websites:

- [2014 New Building Canada Fund: Provincial-Territorial Infrastructure Component National and Regional Projects](#)
- [2014 New Building Canada Fund: Provincial-Territorial Infrastructure Component Small Communities Fund](#)
- [Clean Water and Wastewater Fund Program Overview](#)

## **Contact Us**

[View all contacts in the directory](#)

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## **Town of Radisson**

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**From:** "Konanz, Lynette MA" <Lynette.Konanz@gov.sk.ca>  
**Date:** Friday, December 9, 2016 2:25 PM  
**To:** "undisclosed-recipients:"  
**Subject:** Saskatchewan now accepting applications for the Provincial Territorial Infrastructure Component & Clean Water and Wastewater Fund Infrastructure Programs

The Governments of Saskatchewan and Canada are working in partnership with municipal organizations to build and renew infrastructure in Saskatchewan. Applications are now being accepted for the Provincial Territorial Infrastructure Component (PTIC) and the Clean Water and Wastewater Fund (CWWF) infrastructure funding programs.

Between 2014 and 2024, PTIC will provide Saskatchewan with \$240.2 million in federal funding from Canada through Government Relations. These projects will be funded one-third each by the federal government, the provincial government, and the eligible recipient. Since the first intake of this program closed in early 2015, over 50 projects with total eligible costs of over \$233 million have been approved.

In addition, Canada will provide Saskatchewan with \$89.3 million in federal funding for Phase One of CWWF, which will provide up to 50 per cent federal funding for eligible water, wastewater, and storm water projects over two to three years. Saskatchewan has committed to fund up to 25 per cent of eligible project costs.

Eligible recipients can apply to both the PTIC and CWWF programs at the same time by submitting one application. In order to be eligible for this PTIC-CWWF intake, all applications must be new, including re-submitting previous PTIC applications. Applications must be received before noon on Monday, January 23, 2017 to be considered for the PTIC and CWWF programs.

For information on how to apply, or to complete and submit an application, visit:  
<http://www.saskatchewan.ca/government/municipal-administration/funding-finances-and-asset-management/funding/nbcf>.

**The PTIC-CWWF application form must be received by the Government of Saskatchewan before noon on Monday January 23, 2017.**

The related news release is available here:

<http://www.saskatchewan.ca/government/news-and-media/2016/december/07/infrastructure-funding>

Ministry of Government Relations  
Government of Saskatchewan