

**MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS  
HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION  
BUILDING AT 329 MAIN STREET ON TUESDAY DECEMBER 5, 2017**

**PRESENT:** Mayor Dave Summers

Councilors: Kirk Maxwell, Marion Fehr- Stead, Michelle Dubyk, Suren  
Chetty, Darren Harris

**STAFF:** Foreman Kyle Gage, Administrator Pat Peacock

Mayor Summers called the meeting to order at 7:00 pm

**AGENDA APPROVAL**

**378/17** Marion Fehr-Stead/Kirk Maxwell: THAT the agenda for December 5, 2017  
be approved with one addition 6(3) contract with Sharon Pope. CARRIED

**MINUTES**

**379/17** Michelle Dubyk/Suren Chetty: THAT the minutes of the council meeting  
held on Tuesday, November 21, 2017 in the council chambers of the Municipal  
Administration building at 329 Main Street be adopted as presented. CARRIED

**MINUTES**

**380/17** Kirk Maxwell/Marion Fehr-Stead: THAT the minutes of the public meeting  
held on Wednesday, November 29, 2017 in the Senior Citizens Centre at 310  
Albert Street be adopted as presented. CARRIED

**CONTRACT**

**381/17** Michelle Dubyk/Kirk Maxwell: THAT Council approves of Sharon Pope  
completing her contact with the Town of Radisson from her personal residence.  
CARRIED

**ACCOUNTS**

**382/17** Kirk Maxwell/Suren Chetty: THAT Cheque No. 8948-8991 inclusive in the  
amount of \$34,662.59 and debit items for December 6, 2017 in the amount of  
\$3,077.20; be approved for payment as listed, and attached to these minutes.  
CARRIED

## **FOREMAN KYLE GAGE REPORT**

**383/17** Marion Fehr-Stead/Michelle Dubyk: THAT Council acknowledges the verbal information presented by Foreman Kyle Gage. CARRIED

*Mayor Dave Summers asked Administrator Pat Peacock to leave the room at 7:37 pm.*

*Administrator Pat Peacock returned to Chambers at 7:45 pm*

## **OFFICE SECURITY**

**384/17** Suren Chetty/Kirk Maxwell: THAT Council instructs Mayor Dave Summers to contact Colin Armstrong to see if he can provide security for the Town Office, temporarily. CARRIED

## **RECYCLE CARTS**

**384/17** Michelle Dubyk/Suren Chetty: THAT Council will provide recycle carts for rural residents at the Transfer station AND FURTHERMORE set the rates at \$20.00 per half ton load and \$10.00 for a car trunk. CARRIED

*Foreman Kyle Gage left Chambers at 7:50 pm.*

## **SUMA VOTING DELEGATES**

**385/17** Kirk Maxwell/Michelle Dubyk: THAT Council appoint Mayor Dave Summer and Deputy Mayor Marion Fehr-Stead as the voting delegates for the Town of Radisson at the SUMA conference in Regina February 5-8, 2018. CARRIED

## **RADISSON RECREATION BOARD TREASURER**

**386/17** Kirk Maxwell/Michelle Dubyk: THAT Council appoint Michelle Nelson as Treasurer for the Radisson Recreation Board, as Administrator Pat Peacock has declined the appointment. CARRIED

## **TRANSFER STATION**

**387/17** Kirk Maxwell/Suren Chetty: THAT Council approves of continuing to keep the Waste Transfer Station open, as the new signs will go up this week, in the hopes that people will begin to use the convenience. CARRIED

## **NANCY BLACK LOTS**

**388/17** Marion Fehr-Stead/Kirk Maxwell: THAT Council instructs Administrator Pat Peacock to check the zoning of these lots and the zoning bylaw to see if mobile homes are within the bylaw for this area for the January 4, 2018 meeting. CARRIED

### **CITIZEN'S ON PATROL MEETING**

**389/17** Michelle Dubyk/Marion Fehr-Stead: THAT Council defers the decision on the date for the Citizen's on Patrol meeting until the January 4, 2018 meeting.

CARRIED

### **OFFICE FURNACES**

**390/17** Kirk Maxwell/Suren Chetty: THAT Council approves the quote from Inark Holdings for \$7,714.50 for new office furnaces.

CARRIED

### **COMMISSIONER FOR OATH**

**391/17** Kirk Maxwell/Suren Chetty: THAT Council appoints Councillor Michelle Dubyk as the Commissioner for Oaths to swear in the new Councillor on January 4, 2018.

CARRIED

### **PERMISSION TO CREATE A POLICY MANUAL**

**392/17** Michelle Dubyk/Suren Chetty: THAT Council approves of Administrator Pat Peacock creating a draft policy manual, which will be presented at a future meeting for content approval.

CARRIED

### **SET MEETING DATES FOR 2018**

**393/17** Kirk Maxwell/Suren Chetty: THAT Council set the 2018 meeting dates as follows: Thursday, January 4; Thursday, February 8<sup>th</sup>; Tuesday March 6; Tuesday March 20; Tuesday, April 3; Tuesday, April 17; Tuesday, May 1; Tuesday, May 15; Monday, June 4; Tuesday, June 19; Tuesday, July 3; Tuesday, July 17; Tuesday, August 7; Tuesday, August 21; Tuesday, September 4; Tuesday, September 21; Tuesday, October 2; Tuesday, October 23; Tuesday, November 6; Tuesday, November 20; Tuesday December 4, 2018 at Council Chambers of the Municipal Administration Building at 329 Main Street, Radisson, Saskatchewan. CARRIED

### **APPOINTMENTS FOR 2018**

*Councillor Marion Fehr-Stead declared Conflict of Interest and left Council Chambers at 8:10 pm for the following item.*

### **WATER SUPERVISOR**

**394/17** Kirk Maxwell/Michelle Dubyk: THAT Council appoint Mr. Duncan Stead as the Water Supervisor to Foreman Kyle Gage at \$500.00/month, effective February 1, 2018; until such time at Foreman Kyle Gage receives his certification.

CARRIED

*Councillor Marion Fehr-Stead return to Council Chambers at 8:14 pm.*

### **ADMINISTRATOR APPOINTMENT**

**395/17** Suren Chetty/Michelle Dubyk: THAT Council appoint Pat Peacock as the Town Administrator/Assessor for 2018. CARRIED

### **LEGAL COUNCIL/Accountant**

**396/17** Kirk Maxwell/Marion Fehr-Stead: THAT Council appoint Robertson Stromberg of Saskatoon, Saskatchewan as solicitor and Cogent Chartered Professional Accountants of Battleford as the accountants for the Town of Radisson for the year 2018. CARRIED

### **CONSULTING ENGINEERS**

**398/17** Suren Chetty/ Marion Fehr-Stead: THAT Council appoint Bullee Consulting of Saskatoon as our consulting engineers and Meridian Surveys Ltd of North Battleford, Saskatchewan as our legal surveyors for 2018. CARRIED

### **16 TO 43 WASTE MANAGEMENT CORPORATION**

**399/17** Kirk Maxwell/Suren Chetty: THAT Council appoint Mayor Dave Summers and Marion Fehr-Stead to the 16 to 43 Waste Management Corporation Board. CARRIED

### **LAKELAND REGIONAL LIBRARY BOARD**

**400/17** Kirk Maxwell/Michelle Dubyk: THAT Council appoint Shirley Hawes, Louise Clark, Brian Spence, Tina Hessel, Shannon Hosegood, Wally Schultz and Nikki Friesen to the Radisson Local Board of the Lakeland Regional Library Board with Brian Spence for the Regional Library Board for the 2018 year. CARRIED

### **BORDEN CARE HOME**

**401/17** Michelle Dubyk/Suren Chetty: THAT Council appoint Kirk Maxwell as representative for the Town of Radisson to the Borden Care Home in 2018. CARRIED

### **DOG CATCHER**

**402/17** Suren Chetty/Kirk Maxwell: THAT Council appoint Shaina Hinton as dog catcher for 2018. CARRIED

### **COMMUNITY PLANNING APPEALS COMMITTEE**

**403/17** Michelle Dubyk/Suren Chetty: THAT Council appoint Peter Matyshyn, George Abbott and Violet Kyliuk as the Community Planning Appeals Committee members for 2018. CARRIED

## **BOARD OF REVISION**

**404/17** Kirk Maxwell/Suren Chetty: THAT Council appoint Chris Donaldson, Peter Matyshyn to the Board of Revision for 2018. CARRIED

## **RADISSON CEMETERY COMMITTEE**

**405/17** Suren Chetty/Michelle Dubyk: THAT Council appoint Kirk Maxwell, Linda Hosegood and Joyce Schultz to the Radisson Cemetery Committee for 2018. CARRIED

## **RADISSON RECREATION ASSOCIATION REPRESENTATIVES**

**406/17** Kirk Maxwell/Michelle Dubyk: THAT Council appoint Bryan Clair, Linda Hosegood, Don Harris, Derek Murphy, Wendy Schultz, and Marcy Harris to Radisson Recreation Association with Michelle Nelson as Secretary-Treasurer for 2018. CARRIED

## **RADISSON CURLING CLUB REPRESENTATIVES**

**407/17** Kirk Maxwell/Marion Fehr-Stead: THAT Council appoint Derek Murphy, Cliff Wilkie, Edwin Loessin and Doris Hamp to Radisson Curling Club for 2018. CARRIED

## **RADISSON AGRICULTURAL SOCIETY REPRESENTATIVES**

**408/17** Michelle Dubyk/Suren Chetty: THAT Council appoint Derek Murphy, Chris Donaldson, Darryl Amey and Darrin Beaudoin to the Radisson Agricultural Society for 2018. CARRIED

## **RADISSON VOLUNTEER FIRE DEPARTMENT FIRE CHIEF AND DEPUTYS**

**409/17** Suren Chetty/Kirk Maxwell: THAT Council appoint Jack Werezak Fire Chief, Nolan Loessin and John Hessel as co Deputy Fire Chiefs for Radisson Volunteer Fire Department in 2018. CARRIED

## **RADISSON VOLUNTEER FIRE DEPARTMENT MEMBERS**

**410/17** Suren Chetty/Kirk Maxwell: THAT Council appoint Kim Baker, Randy Hosegood, Don Tanner, Robin Baker, Brian Manson, Darren Garrett, Conner Garrett, Willem Elgersma, James Usselman, Travis Loessin, Cameron Halischuk, Nathan Halischuk, and Duncan Stead to the Radisson Volunteer Fire Department for 2018. CARRIED

**RADISSON FIRST RESPONDERS**

**411/17** Marion Fehr-Stead/Michelle Dubyk: THAT Council appoint Robyn Baker, Brian Manson, Kim Baker, James Usselman, Chris Donaldson, Inga Abrahamson, Anneke Elgersma as Radisson First Responders for 2018. CARRIED

**RADISSON ARENA COMMITTEE**

**412/17** Michelle Dubyk/Kirk Maxwell: THAT Council appoint Don Harris, Darren Harris, Dave Roberts, Eileen Fountain, Rob Gust, Chris Schultz, Raymond Stott, Troy Rookes and Cliff Wilkie to the Radisson Arena Committee for 2018. CARRIED

**RADISSON EMO COMMITTEE**

**413/17** Suren Chetty/Marion Fehr-Stead: THAT Council defer the decision on the EMO Committee until the January 4<sup>th</sup> Council meeting. CARRIED

**SET MILEAGE RATE**

**414/17** Michelle Dubyk/Kirk Maxwell: THAT Council agrees to continue with the same mileage rate in 2018 as was in 2017 of \$.50/km for travel to meeting and conferences for Council members and staff using personal vehicles. CARRIED

**EQUIPMENT RENTAL RATES**

**415/17** Kirk Maxwell/Suren Chetty: THAT Council agrees to keep the equipment rental rates the same as 2017 as follows:

Backhoe for custom work \$75.00/ hour with \$90.00/hour for water and sewer work.

Manlift \$50.00/hour or \$200.00/day

Grade \$125.00/hour

Sanding/Plow Truck \$65.00/hour

Chain Saw \$15.00/hour

Cement Mixer \$90.00/hour

CARRIED

**SUPPLY RATES**

**416/17** Kirk Maxwell/Marion Fehr-Stead: THAT Council set the supply rates for 2018 as follows:

Gravel \$45.00/bucket

Grass Cutting \$40.00/hour

Meter Deposit fee \$100.00 for homeowners/ \$200.00 for renters

Hookup Fee \$45.00  
Cemetery Plot sales \$200.00 each  
Grave Digging – open and close \$500.00 summer or winter

CARRIED

### **FIRE-RESCUE & FIREFIGHTER RATES**

**417/17** Michelle Dubyk/Suren Chetty: THAT Council set the rates for firefighting in 2018 as follows

1989 Volvo Fire truck \$275.00/Hour

1988 Ford Fire Truck \$275.00/Hour

Rescue Van \$100.00/hour

\*\*Minimum Call out charge for each truck is 2 hours; with \$500.00/hour and \$100.00/hour for call outs with other municipalities who have no agreement with the Town of Radisson.

Firefighter rate \$25.00/hour for call outs and \$20.00/meeting attended.

First Responders \$25.00/hour for call outs and \$20.00/meeting attended.

CARRIED

### **KYLE GAGE WATER AND WASTE WATER TRAINING**

**418/17** Michelle Dubyk/Suren Chetty: THAT Council agree to provide training for Kyle in 2018 by which ever means he wishes: 2 weeks in school or by distant learning (to be determined by next meeting on January 4<sup>th</sup>, 2018. CARRIED

*Councillor Darren Harris arrived at Council Chambers at 8:45 pm*

### **PERMISSION TO ADD EDUCATION TAX AMENDMENT TO AGENDA**

**419/17** Marion Fehr-Stead/Darren Harris: THAT Council grant permission to discuss the Interim Education Tax amendment to the agenda. CARRIED

### **PERMISSION TO SUBMIT THE AMENDED EDUCATION TAX FORM**

**420/17** Michelle Dubyk/Darren Harris: THAT Council acknowledge that the Interim Education Tax form has been amended and authorize Administrator Pat Peacock to submit the amended form to the government and Living Sky School Division. CARRIED

### **PERMISSION TO ADD FLYER RESPONSES TO AGENDA**

**421/17** Darren Harris/Kirk Maxwell: THAT Council grant permission to add permission to respond to the flyers circulating in the post office boxes.

CARRIED

**PERMISSION TO RESPOND TO THE FLYERS**

**422/17** Michelle Dubyk/Kirk Maxwell: THAT Council approves and gives Mayor Dave Summers permission to respond to the flyers circulating in the post office boxes. CARRIED

**WATER PLANT REPORT FOR NOVEMBER, 2017**

**423/17** Kirk Maxwell/Darren Harris: THAT Council acknowledge the November, 2017 water plant report and instruct the report to be filed. CARRIED

**ADJOURN**

**424/17** Dave Summers/Marion Fehr-Stead: THAT this meeting be adjourned at 8:56 pm.

Next Council Meeting is at 7:00 pm, January 4, 2018.

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Mayor David Summers

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Administrator Pat Peacock