

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON
AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL
ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY OCTOBER
3, 2017

PRESENT: Mayor Dave Summers

Councilors: Kirk Maxwell, Marion Fehr- Stead, Darren Harris, Michelle
Dubyk, Suren Chetty

STAFF: Pat Peacock

DELEGATE: Mr. Gary Kirilenko (in part)

Mayor Summers called the meeting to order at 7:03 pm

MINUTES

244/17 Darren Harris/Marion Fehr-Stead: THAT the minutes of the council
meeting held on Tuesday September 19, 2017 in the council chambers of the
Municipal Administration building at 329 Main Street be adopted as correct.

Carried

ACCOUNTS

245/17 Kirk Maxwell/Suren Chetty: THAT the Debt item in the amount of
\$1,231.75 and Cheques no. 8838-8851 in the amount of \$38,120.74 be approved
for payment as listed.

Carried

WASTE COLLECTION SITE

246/17 Kirk Maxwell/Marion Fehr-Stead: THAT as soon as the fencing company
finishes installing the fence caps and the site is ready; the public be notified that
the site is open and Shawn be contacted to start work.

Carried

WATER TREATMENT PLANT REPORT

247/17 Michelle Dubyk/Darren Harris: THAT Councilor Kirk Maxwell be appointed
as the new signing Council member for the monthly Water Treatment Plant
Report.

Carried

STRUCTURAL REVIEW OF THE HALL

248/17 Michelle Dubyk/Marion Fehr-Stead: THAT the single hall quote be acknowledged but more quotes are needed before this can be awarded. Councilor Michelle Dubyk will provide the office staff with more names for this work. Carried

QUOTE FOR SCHOOL KITCHEN UPGRADE

249/17 Darren Harris/Michelle Dubyk: THAT the town get a quote for the cost to upgrade the school kitchen before the next council meeting. Carried

NUMBERS FOR SCHOOL MAINTENANCE, REVENUES, STAFF EXPENSES, SHINGLES, ETC

250/17 Kirk Maxwell/Darren Harris: THAT the numbers for the school maintenance, revenues, staff expenses, shingles, etc. be available for council review at the Council Meeting on October 18, 2017. Carried

WASTE COLLECTION AND RECYCLE RATES MEETING

251/17 Michelle Dubyk/ Suren Chetty: THAT office staff contact the Senior's Centre to see if this meeting can be held in their building and FURTHER, once a location is found, posters be made to inform the public about the date of October 12, 2017 at 7:30 and location of public meeting to discuss the proposed waste and recycle rates, further to this discuss going to bi-weekly garbage pick-up. Carried

SNOWBLOWER/FRONT END LOADER

252/17 Kirk Maxwell/ Darren Harris: THAT the snow-blower and front-end loader be advertised for sale on Kijiji. Councilor Kirk Maxwell will assist with getting this done. Carried

LOT 14 BLOCK 27 PLAN 101974440

253/17 Darren Harris/Suren Chetty: THAT Council acknowledge the information provided by SKEnergy and instructs office staff to get the quote for the meeting on October 18/17. Carried

BYLAW ENFORCEMENT OFFICER

254/17 Marion Fehr-Stead/Michelle Dubyk: THAT Commissionaires be contacted to get a rate for service since there are no courses at the moment for Bylaw Enforcement. Carried

FIRE HYDRANTS

255/17 Suren Chetty/Marion Fehr-Stead: THAT Stevenson Construction Services be contacted for a quote to fix the fire hydrants this fall. Carried

POWER BACK RECYCLE BUILDING

256/17 Darren Harris/Kirk Maxwell: THAT Node Electryk, Regan, be contacted for a quote to finish powering the Recycle Building. Carried

EMO MEETING

257-17 Marion Fehr-Stead/Darren Harris: THAT office staff contact the EMO committee to advise of the meeting of the EMO is being held in the Council Chambers of the Municipal Administration Building at 329 Main Street on Tuesday October 24, 2017. Carried

HERITAGE STANDARDS WORKSHOP - NOV 7-8, 2017

No Council member is available to attend this meeting.

DELEGATE MR. GARY KIRILENKO

7:30 pm Mr. Gary Kirilenko addressed Town Council about his property and the concerns he has about the taxes on it. Mayor Dave Summers thanked Mr. Kirilenko for his input and advised that Mr. Kirilenko will be put on the next agenda, October 18, 2017 for further discussion; after office staff has provided Council with appropriate documentation. Mr. Kirilenko exited Council Chambers at 7:47 pm.

RESIGNATION OF MATT WENNER

258/17 Suren Chetty/Kirk Maxwell: THAT Council accept the resignation of Councilor Matt Wenner and proceed with finding a replacement for this empty position. Carried

APPOINTMENT OF BY-ELECTION AND REFERENDUM WORKERS

259/17 Michelle Dubyk/Darren Harris: THAT Vi Kyliuk — Deputy Returning Office, pat Peacock — Returning Officer, Colleen Nelson — Poll Clerk, Michelle Nelson — Nomination Officer be appointed for the upcoming By-election and Referendum. Carried

CLOSING DATE FOR BY-ELECTION NOMINATIONS

260/17 Darren Harris/Suren Chetty: THAT closing date for by-election nominations be November 1, 2017 at 4:00 pm. Carried

DATE FOR ADVANCE POLL

261/17 Kirk Maxwell/Darren Harris: THAT the advance poll for by-election be set for November 22, 2017, if necessary. Carried

REFERENDUM/BY-ELECTION DATE

262/17 Marion Fehr-Stead/Suren Chetty: THAT the Referendum and By-election date be set for December 6th, 2017. Carried

CONFINED SPACE TRAINING

263/17 Darren Harris/Kirk Maxwell: THAT Council approves the cost of \$165.00 plus GST each for Kyle Gage, Colin Armstrong and Randy Hosegood. Carried

CHANGE LOCKS ON WATER PLANT, SHOP, LIFT STATION AND GARDEN SHED

264/17 Kirk Maxwell/Marion Fehr-Stead: BE IT RATIFIED THAT Council requests the locks be changed on the water plant, shop, lift station and garden shed since there was a change in employees. Carried

CHRISTMAS PARTY

Table to a future meeting.

SASKATCHEWAN WATER AND WASTE WATER CONFERENCE - NOV. 1-3/17

265/17 Darren Harris/Michelle Dubyk: THAT Council approves of sending Town Foreman Kyle Gage to the SWWA Conference in Saskatoon, SK from Nov 1- 3/17, paying for the registration and any additional reimbursements as required.

Carried

NEW OFFICE CHAIR

266/17 Michelle Dubyk/Suren Chetty: THAT Council acknowledge Administrator Pat Peacock's request for a new office chair but want a quote for same before allowing the purchase. Carried

MICHELLE NELSON SALARY

267/17 Darren Harris/Michelle Dubyk: THAT the increase to Michelle Nelson's salary be effective October 1, 2017. Carried

TRANSFER LAND TITLES FROM H. DERKSEN TO TOWN OF RADISSON

268/17 Kirk Maxwell/Marion Fehr-Stead: THAT Council will accept the request from H. Derksen to transfer his lots back to the Town of Radisson, and FURTHERMORE THAT the Municipal Lawyer be contacted to perform this on behalf of the town. Carried

APPRECIATION FOR FIRE DEPARTMENT IN CLARK'S CROSSING NEWSPAPER

269/17 Darren Harris/Suren Chetty: BE IT RATIFIED THAT Council approve of recognizing Town of Radisson Volunteer Fire Department in the Clark's Crossing Newspaper for Fire Prevention week. Carried

CLOSURE OF LORD TWEEDSMUIR HALL

270/17 Darren Harris/Suren Chetty: BE IT RATIFIED THAT Council approves of closing the Lord Tweedsmuir Hall, to all activities, until a full inspection is completed and safety reports can be reviewed by Council. Carried
(5 approved, 1 opposed Kirk Maxwell)

CANADA DAY JULY 1, 2018

271/17 Michelle Dubyk/Marion Fehr-Stead: THAT Council approve the written request from the Radisson Canada Day Festival Committee for permission to use Main Street on July 1, 2018 and block off from CIBC to the post office for the activities. Carried

SASK ALERT TRAINING

272/17 Marion Fehr-Stead/Darren Harris: THAT Council approves of Administrator Pat Peacock and Assistant Michelle Nelson, register and take the Sask Alert training on the earliest possible date that they can and FURTHERMORE pay for any registration and reimbursement of travel and expenses incurred while traveling to this training. Dates must be approved by Council prior to attending. Carried

COMMISSIONER FOR OATHS AND NOTARY PUBLIC

273/17 Michelle Dubyk/Suren Chetty: THAT Council approves of Administrator Pat Peacock taking Notary Public training and Michelle Nelson taking Commissioner of Oaths training for purposes relating to Town of Radisson and agrees to pay any associated costs for the trainings. Carried

FRIDGE

274/17 Marion Fehr-Stead/Kirk Maxwell: THAT Council acknowledges the need for a fridge for the office, to keep water samples and freeze packs for water tests. Councilor Kirk Maxwell will check with someone who may have one to give away and if not Assistant Michelle Nelson can advertise for one on the facebook page. Carried

WASTE COLLECTION SITE WORK SHACK

275/17 Kirk Maxwell/Suren Chetty: THAT Council accepts the 24 ft. trailer from Sunridge RV as a shelter at the Waste Collection Site for the attendant in exchange for a tax receipt and Office will send a thank you note with it. Carried

SHAWN MITCHLER - WORK BOOTS

276/17 Darren Harris/Marion Fehr-Stead: THAT Council agrees to pay \$75.00 for steel-toed work boots for Shawn Mitchler. Shawn must provide the Town Office with the receipt after the purchase is made. Carried

TREE IN FRONT OF LERCH RESIDENCE

277/17 Kirk Maxwell/Michelle Dubyk: THAT Council approves of the Town Foreman and his helpers removing the tree from the town boulevard in front of Lerch residence, as per the resident's request. Carried

Mr. MARK KIZYMA attended the Council meeting and wished to speak. Mayor Dave Summers asked Council if they approved of Mr. Mark Kizyma being allowed to speak even though he did not follow the proper procedure of a delegate for a Council Meeting. Council agreed to hear Mr. Kizyma's input on his property at 8:15 pm. Mr. Kizyma presented his concerns and Mayor Summers thanked him for his input. Mr. Kizyma also requested a private meeting with the mayor then left the meeting at 8:27pm.

MOVE ZONING PUBLIC MEETING TO JANUARY, 2018.

278/17 Michelle Dubyk/Kirk Maxwell: THAT Council approve of cancelling the scheduled Zoning Public Meeting from November 7, 2018 to a date sometime in January, 2018. To be announced at a future meeting. Carried

HIRE COMMUNITY PLANNERS - REGIONAL PLANNER PRAIRIE WILD

279/17 Michelle Dubyk/Suren Chetty: THAT Council request Office to get a quote from Prairie Wild for creating a community plan and Administrator Pat Peacock provide extra information regarding the need for a community planner at the meeting on October 18, 2017. Carried

FAX MACHINE

280/17 Darren Harris/Suren Chetty: THAT Council approves of deleting the current fax line and disposing of the not functioning fax machine and FURTHERMORE moving the debit machine to the current phone line to save on unnecessary costs associated with having an extra phone line. Carried

WELL HOUSE SHINGLES

281/17 Kirk Maxwell/Marion Fehr-Stead: THAT Council approves of Administrator Pat Peacock asking Dennis Bueckert Roofing for a quote to replace the shingles on the well house at the same time as he does the water plant. Carried

OLD CHAIRS IN WELL HOUSE

282/17 Kirk Maxwell/Darren Harris: THAT Council instructs Town Foreman Kyle Gage to remove two chairs from the well house and bring to office for photo shots and instructs Michelle Nelson to advertise them for sale on facebook at a cost of \$2.00 per chair. Carried

REDBERRY LAKE BIOSPHERE REVIEW

283/17 Darren Harris/Kirk Maxwell: THAT Council acknowledges receipt and review of the Redberry Lake Biosphere Review and instructs the report to be filed as correspondence. Carried

GERALD WEIBE SIDEWALK QUOTE

284/17 Darren Harris/Suren Chetty: THAT Council accepts the quote of \$1,815.00 (including GST) from Gerald Weibe for the sidewalk replacement at 314 Albert Street (infrontof the RCMP office). Carried

CULVERT/PARTIAL ROAD CLOSURE TO RED BULL RESTAURANT

285/17 Kirk Maxwell/Darren Harris: THAT Council agrees to provide a culvert to the contractor working on the parking lot for the Red Bull Restaurant; so the Restaurant parking lot won't collect water as is currently is doing. Carried

ACKNOWLEDGE WATER TREATMENT REPORT FOR SEPTEMBER, 2017.

286/17 Marion Fehr-Stead/Kirk Maxwell: THAT Council acknowledge the receipt of the September, 2017 water treatment report and have it filed. FURTHERMORE, Administrator Pat Peacock needs to check to see how often back washing is required and report back to Council. Carried

LORD TWEEDSMUIR HALL RENTALS

287/17 Darren Harris/Kirk Maxwell: THAT Council acknowledges the following activities booked in the hall: Nov 4/17 — Fall Supper
Nov 11/17 — Remembrance Day Services
Nov 19/17 — Canada Day Fund Raiser
Nov 25/15 — Craft Fair and recognizes that these activities are vital to the community. Should any of these activities encounter a

charge for an alternate location; Council is willing to reimburse the organization for the rentals of alternate locations. Carried

CHRISTMAS LIGHTS

288/17 Michelle Dubyk/Darren Harris: THAT Council approves the purchase of 3 additional Christmas Lights (1 of each design) and FURTHERMORE THAT Node Electryk, Regan be contacted for a quote to check the poles along Noack Avenue for light placement. Carried

REQUEST PERMISSION FOR ADDITIONS (2):

2016 AUDITED FINANCIAL STATEMENTS

289/17 Darren Harris/Suren Chetty: THAT Council acknowledge the receipt of the 2016 Audited Financial Statements and approve of the Mayor and Administrator signing the letters from the Audit. Carried

COST FOR EXTRA RECYCLE CARTS

290/17 Marion Fehr-Stead/ Darren Harris: THAT Council instructs office staff that businesses are allowed extra recycle carts at no charge and residential are charges a per cart rate for each cart they require. Carried

ADJOURN

300/17 Darren Harris: THAT this meeting be adjourned at 9:08 pm.

Next Council Meeting is at 7:00 pm, October 18, 2017.

Mayor David Summers

Administrator Pat Peacock