

**MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY APRIL 10, 2018**

**PRESENT:** Mayor Dave Summers

Councilors: Marion Fehr-Stead, Michelle Dubyk, Bradley Penno, Kirk Maxwell and Darren Harris (in part)

**ABSENT:** Suren Chetty

**STAFF:** Foreman Kyle Gage, Administrator Pat Peacock

Mayor Summers called the meeting to order at 7:02 pm

**AGENDA APPROVAL**

**131/18** Michelle Dubyk/Bradley Penno: THAT the agenda for April 10, 2018 be approved as attached. CARRIED

**MINUTES**

**132/18** Marion Fehr-Stead/Kirk Maxwell: THAT the minutes of the council meeting held on Tuesday, March 20, 2018 in the council chambers of the Municipal Administration building at 329 Main Street be adopted as presented. CARRIED

*Delegate Art Flath presented council with the volunteer proposal to assist with pot holes in roads and requested the Town supply coarse gravel to assist with this work at 7:05 pm. Mayor Dave Summers thanked Mr. Flath for attending the meeting and thanked him for the assistance he provides the town. Mr. Flath left Council Chambers at 7:07 pm.*

**GRAVEL FOR STREET**

**133/18** Bradley Penno/Kirk Maxwell: THAT Council agrees to supplying coarse gravel to assist Mr. Flath with grading the street of Radisson and FURTHERMORE instructs Foreman Kyle Gage to contact Mr. Flath to arrange supplying this. FURTHERMORE Council feels Mr. Flath should be given some form of appreciation for his efforts, this is to be determined at a future meeting. CARRIED

## **ACCOUNTS**

**134/18** Kirk Maxwell/Bradley Penno: THAT Cheque No. 9142-9165 inclusive in the amount of \$ 41,092.02; be approved for payment as listed, and attached to these minutes. CARRIED

## **FOREMAN KYLE GAGE REPORT**

**135/18** Dave Summers/Bradley Penno: THAT Council agrees to table this item until later in this meeting. CARRIED

## **RENTAL RATES FOR STEAMER AND SNAKE**

**136/18** Kirk Maxwell/Marion Fehr-Stead: THAT Council agrees to defer the setting of rates until Councillor Marion is able to research the costs from other suppliers. CARRIED

## **COMMISSIONAIRES FOR BYLAW ENFORCEMENT**

**137/18** Michelle Dubyk/Kirk Maxwell: THAT Council agree to defer contracting the Commissionaires for bylaw enforcement until January, 2019. CARRIED  
Councillor Marion Fehr-Stead requested it be noted that she was not in agreement.

*Councillor Darren Harris arrived at the Council Meeting in Council Chambers at 7:32 pm.*

*Mayor Dave Summers acknowledged Seasonal Employee Colin Armstrong in the gallery and requested he leave Council Chambers while the Foreman Report was discussed. Mr. Armstrong left Council chambers at 7:33 pm. for the following discussion.*

## **FOREMAN KYLE GAGE REPORT**

**138/18** Marion Fehr-Stead/Kirk Maxwell: THAT Council acknowledges the verbal information presented by Foreman Kyle Gage and FURTHERMORE agrees to test Enviroway chemicals and see how they perform. CARRIED

**139/18** Dave Summers/Darren Harris: THAT Council agrees to employ seasonal employee Colin Armstrong in 2018 but start date will be delayed because of the late spring. CARRIED

## **CAMPGROUND**

**140/18** Marion Fehr-Stead/Bradley Penno: THAT Council agrees to defer any decisions on the campground until the May 1, 2018 meeting. CARRIED

## **HARASSMENT POLICY**

**141/18** Bradley Penno/Dave Summers: THAT Council acknowledge and approve of the Harassment policy as required by Occupational Health and Safety. CARRIED

## **FALSE ALARM BYLAW 4-2018 FIRST READING**

**142/18** Darren Harris/Michelle Dubyk: THAT Bylaw No. 4-2018 being a bylaw to set fees for false alarms for the Town of Radisson is hereby introduced and read a first time. CARRIED

## **FALSE ALARM BYLAW 4-2018 SECOND READING**

**143/18** Kirk Maxwell/Darren Harris: THAT Bylaw No. 4-2018 being a bylaw to set fees for false alarms for the Town of Radisson is hereby read a second time. CARRIED

## **DISTRICT DEVELOPMENT APPEALS BOARD BYLAW 5-2018 FIRST READING**

**144/18** Michelle Dubyk/Marion Fehr-Stead: THAT Bylaw No. 5-2018 being a bylaw to create a joint district development appeals board with Rural Municipality of Great Bend No. 405 and the Town of Borden for the Town of Radisson is hereby introduced and read a first time. CARRIED

## **DISTRICT DEVELOPMENT APPEALS BOARD BYLAW 5-2018 SECOND READING**

**145/18** Darren Harris/Bradley Penno: THAT Bylaw No. 5-2018 being a bylaw to create a joint district development appeals board with Rural Municipality of Great Bend No. 405 and the Town of Borden for the Town of Radisson is hereby read a second time. CARRIED

## **RESCIND RESOLUTION NO. 063/18 BORROWING \$225,000 BYLAW NO. 1-2018 – 1<sup>st</sup> READING**

**146/18** Bradley Penno/Kirk Maxwell: THAT Council agrees to rescind resolution no. 063/18 a bylaw to increase debt for the Town of Radisson and THEREFORE cancel Bylaw 1-2018 before it is passed. CARRIED

*Mayor Dave Summers acknowledged the Canada Day Committee present in the gallery and requested they leave Council Chambers for the discussion of the following item at 8:22 pm*

**CANADA DAY COMMITTEE LETTER**

**147/18** Michelle Dubyk/Kirk Maxwell: THAT Council acknowledge the letter received from the Canada Day Committee and agree to allow access to the Town Office Washrooms. **DEFEATED**

*The Canada Day Committee was welcomed back into Council Chambers at 8:26 pm. Mayor Dave Summers thanked them for the letter and advised that Council was not able to change the decision from the previous meeting. The Canada Day Committee unhappily exited Council Chambers at 8:26 pm.*

**2018 BUDGET**

**148/18** Kirk Maxwell/Darren Harris: THAT Council agree to defer passing the budget to a later date when all items are accounted for. **CARRIED**

**ASSET MANAGEMENT POLICY**

**149/18** Darren Harris/Kirk Maxwell: THAT Council agree to pass this asset management policy and instruct Administrator Pat Peacock to file in the policy manual. **CARRIED**

**BORDEN LETTER REQUEST JOIN OWNERSHIP OF A NEW HOTSYS**

**150/18** Darren Harris/Kirk Maxwell: THAT Council agree to assist partner with The Town of Borden on purchasing a Hotsys for culvert clearing. **DEFEATED**

**16-43 EXPRESSION OF INTEREST REQUEST**

**151/18** Marion Fehr-Stead/Michelle Dubyk: THAT Council approves of Administrator Pat Peacock creating a Bylaw to pass this at the April 17, 2018 meeting **CARRIED**

**IN-CAMERA SESSION**

**152/18** Dave Summers/Bradley Penno: That Council meet in an In-Camera session at 8:42 PM. **CARRIED**

Present: Mayor Dave Summers; Councillors Marion Fehr-Stead, Darren Harris, Michelle Dubyk, Bradley Penno, Kirk Maxwell; Foreman Kyle Gage and Administrator Pat Peacock.

**153/18** Marion Fehr-Stead/Darren Harris: That Council approves that the In-camera session is concluded and regular order of business be resumed at 9:04 pm. CARRIED

#### **ADMINISTRATIVE ASSISTANT INTERVIEWS**

**154/18** Bradley Penno/Michelle Dubyk: THAT Council approves a special meeting on April 12, 2018 for the purpose of administrative assistant interviews. CARRIED

#### **UMAAS CONVENTION JUNE 5 TO 8, 2018**

**155/18** Darren Harris/Kirk Maxwell: THAT Council approve of Administrator Pat Peacock attending the annual UMAAS Convention in Saskatoon, June 5-8, 2018 and agree to cover the costs of the convention, hotel, travel and any meals or out of pockets expenses with receipt provided. CARRIED

#### **DOG CATCHER**

**156/18** Darren Harris/Marion Fehr-Stead: THAT Council instruct Administrator Pat Peacock to contact current dog catcher Shaina Hinton, in regard to numerous complaints and advise her of the end date being April 30, 2018 and FURTHERMORE advertise for an alternate Dog Catcher. CARRIED

#### **WATER PLANT REPORT FOR MARCH, 2018**

**157/18** Marion Fehr-Stead/Darrin Harris: THAT Council acknowledge the March, 2018 water plant report, approves Councillor Kirk Maxwell signing and instruct the report be filed. CARRIED

#### **ADMINISTRATION REPORT**

**158/18** Darren Harris/Michelle Dubyk: THAT Council acknowledge the April 10, 2018 administration report and instruct the report be filed. CARRIED

#### **MAYOR AND COUNCILLOR REPORTS**

**159/18** Darren Harris/Michelle: THAT Council acknowledge the verbal reports presented by Mayor Dave Summers and Councillors. CARRIED

#### **ADJOURN**

**160/18** Marion Fehr-Stead/Darren Harris: THAT this meeting be adjourned at 9:15 pm.

Next Council Meeting is at 7:00 pm, April 17, 2018.

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Mayor David Summers

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Administrator Pat Peacock