

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY APRIL 17, 2018

PRESENT: Councilors: Marion Fehr-Stead, Michelle Dubyk, Bradley Penno, Kirk Maxwell, Suren Chetty and Darren Harris

STAFF: Foreman Kyle Gage, Administrator Pat Peacock

Acting Mayor Marion Fehr-Stead called the meeting to order at 7:00 pm

AGENDA APPROVAL

165/18 Kirk Maxwell/Suren Chetty: THAT the agenda for April 17, 2018 be approved as attached. CARRIED

MINUTES

166/18 Bradley Penno/Suren Chetty: THAT the minutes of the council meeting held on Tuesday, April 10, 2018 in the council chambers of the Municipal Administration building at 329 Main Street be adopted as presented. CARRIED

167/18 Suren Chetty/Bradley Penno: THAT the minutes of the special council meeting held on Thursday, April 12, 2018 in the council chambers of the Municipal Administration building at 329 Main Street be adopted as presented. CARRIED

FOREMAN KYLE GAGE REPORT

168/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to table this item until later in this meeting. CARRIED

RENTAL RATES FOR STEAMER AND SNAKE

169/18 Bradley Penno/Suren Chetty: THAT Council agrees to set the rental rate for the snake or the Hotsy Steamer at \$30.00/per half day or \$60.00/per full day and FURTHERMORE instruct Administrator Pat Peacock to create a waiver policy for these rentals. CARRIED

FALSE ALARM BYLAW 4-2018 THIRD READING

170/18 Darren Harris/Michelle Dubyk: THAT Bylaw No. 4-2018 being a bylaw to set fees for false alarms for the Town of Radisson is hereby read a third time and adopted. **CARRIED**

DISTRICT DEVELOPMENT APPEALS BOARD BYLAW 5-2018 THIRD READING

171/18 Kirk Maxwell/Suren Chetty: THAT Bylaw No. 5-2018 being a bylaw to create a joint district development appeals board with Rural Municipality of Great Bend No. 405 and the Town of Borden and for the Town of Radisson is hereby read a third time and adopted. **CARRIED**

ADMINISTRATOR PAT PEECOCK REVALUATION

172/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to be tabled to the in-camera session later tonight. **CARRIED**

FOREMAN KYLE GAGE REPORT

173/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to be tabled to the in-camera session later tonight. **CARRIED**

MERVIN BILANSKI LETTER

174/18 Kirk Maxwell/Darren Harris: THAT Council acknowledges the letter received from Mervin Bilanski and agree to allow a Seacan container on residential property. **DEFEATED**

16-43 GUARANTEE BYLAW 7-2018 FIRST READING

175/18 Suren Chetty/Darren Harris: THAT Bylaw No. 7-2018 being a bylaw to guarantee a debt for 16 to 43 Waste Management Corporation is hereby introduced and read a first time. **CARRIED**

16-43 GUARANTEE BYLAW 7-2018 SECOND READING

176/18 Michelle Dubyk/Darren Harris: THAT Bylaw No. 7-2018 being a bylaw to guarantee a debt for 16 to 43 Waste Management Corporation is hereby read a second time. **CARRIED**

UNANIMOUS CONSENT TO READ BYLAW 7-2018 A THRID TIME AT THIS MEETING

177/18 Kirk Maxwell/Suren Chetty: THAT Council agree unanimously to hearing Bylaw No. 7-2018 being a bylaw to guarantee a debt for 16 to 43 Waste Management Corporation be read a third time. CARRIED

16-43 GUARANTEE BYLAW 7-2018 THIRD READING

178/18 Darren Harris/Suren Chetty: THAT Bylaw No. 7-2018 being a bylaw to guarantee a debt for 16 to 43 Waste Management Corporation is hereby read a third time and adopted. CARRIED

APPOINT NEW ADMINISTRATIVE ASSISTANT

179/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees this be tabled to the in-camera session later tonight. CARRIED

BORDEN LETTER RE: SECTOR MEETING MAY 9-10, 2018

180/18 Michelle Dubyk/Bradley Penno: THAT Council agrees to defer the decision on this until the next meeting when additional information is available. CARRIED

FOREMAN AND SEASONAL POSITION RATE INCREASES

181/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to table this discussion until a later time tonight when the meeting goes In-Camera. CARRIED

MAYORAL ELECTION DATE

182/18 Darren Harris/Kirk Maxwell: THAT Council approves of the June 27, 2018 election date for the mayoral election and instructs Administrator Pat Peacock to organize and advertise for the upcoming election. CARRIED

PROPERTY PIN POLICY

183/18 Bradley Penno/Suren Chetty: THAT Council has read and approves of the property pin policy for the policy manual and instructs it to be filed accordingly. CARRIED

LIQUOR PERMIT POLICY

184/18 Darren Harris/Suren Chetty: THAT Council has read and approves of the liquor permit policy for the policy manual and instructs it to be filed accordingly.

CARRIED

PROPOSED REPAYMENT STRUCTURE FOR EDUCATION PROPERTY TAXES

185/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to table this discussion until a later time tonight when the meeting goes In-Camera.

CARRIED

ADMINISTRATIVE BYLAW 8-2018 FIRST READING

186/18 Darren Harris/Suren Chetty: THAT Bylaw No. 8-2018 being a bylaw to establish the duties and powers of the Administrator and designated officers is hereby introduced and read a first time.

CARRIED

ADMINISTRATIVE BYLAW 8-2018 SECOND READING

187/18 Michelle Dubyk/Kirk Maxwell: THAT Bylaw No. 8-2018 being a bylaw to establish the duties and powers of the Administrator and designated officers is hereby read a second time.

CARRIED

UNANIMOUS CONSENT TO READ BYLAW 8-2018 A THRID TIME AT THIS MEETING

188/18 Suren Chetty/Bradley Penno: THAT Council agree unanimously to hearing Bylaw No. 8-2018 being a bylaw to establish the duties and powers of the Administrator and designated officers is hereby read a third time. CARRIED

ADMINISTRATIVE BYLAW 8-2018 THIRD READING

189/18 Marion Fehr-Stead/Darren Harris: THAT Bylaw No. 8-2018 being a bylaw to establish the duties and powers of the Administrator and designated officers is hereby read a third time and adopted.

CARRIED

AIRPORT REQUEST

190/18 : THAT Council acknowledges the letter from James Ford and instructs Administrator Pat Peacock to contact Mr. Ford and have him present at the next Council meeting on May 1, 2018.

CARRIED

MAYOR AND COUNCILLOR REPORTS

191/18 Darren Harris/Michelle Dubyk: THAT Council acknowledge the verbal reports presented by Acting Mayor Marion Fehr-Stead and Councillors.

CARRIED

COMMUNICATION ITEMS

192/18 Darren Harris/Suren Chetty: THAT Council acknowledges the four communication item and instructs them to be filed accordingly. CARRIED

IN-CAMERA SESSION

193/18 Marion Fehr-Stead/Bradley Penno: That Council meet in an In-Camera session at 8:15 pm.

CARRIED

Present: Acting Mayor Marion Fehr-Stead, Councillors Darren Harris, Michelle Dubyk, Bradley Penno, Kirk Maxwell; Foreman Kyle Gage and Administrator Pat Peacock.

194/18 Marion Fehr-Stead/Darren Harris: That Council approves that the In-camera session is concluded and regular order of business be resumed at 8:29 pm.

CARRIED

FOREMAN KYLE GAGE REPORT

195/18 Kirk Maxwell/Darren Harris: THAT Council acknowledges the verbal information presented by Foreman Kyle Gage.

CARRIED

APPOINT NEW ADMINISTRATIVE ASSISTANT

196/18 Kirk Maxwell/Suren Chetty: THAT Council agrees to hire Megan Adams as Administrative Assistant with a probation period of three (3) months and benefits to follow at that time.

CARRIED

CONTACT MR. KEN GORCHINSKI

197/18 Bradley Penno/Michelle Dubyk: THAT Council instructs Administrator Pat Peacock to contact Mr. Ken Gorchinski to schedule a telephone conference call with Bradley Penno and Kirk Maxwell.

CARRIED

ADMINISTRATION REPORT

198/18 Darren Harris/Kirk Maxwell: THAT Council acknowledge the April 17, 2018 administration report and instruct the report be filed.

CARRIED

CANADA DAY PETTING ZOO.

199/18 Bradley Penno/Suren Chetty: THAT Council approves of the Canada Day Committee having a petting zone by the Memorial Bench between the Restaurant and Wenner Foods. **DEFEATED**

Foreman Kyle Gage left Council Chambers at 9:02 pm

FOREMAN KYLE GAGE WAGE INCREASE

200/18 Kirk Maxwell/Suren Chetty: THAT Council agrees to increase Foreman Kyle Gage's wages as attached. **CARRIED**
Councillor Darren Harris requested it be recorded, he was not in agreement of this increase.

SEASONAL EMPLOYEE COLIN ARMSTRONG

201/18 Bradley Penno/Michelle Dubyk: THAT Council agrees to employee Colin Armstrong as the seasonal worker for 2018, with an increase as attached. **CARRIED**
FURTHERMORE; Council instructs Foreman Kyle Gage to contact Colin and have him attend the Council meeting on May 1, 2018.

INCIDENT REPORT POLICY AND FORM

202/18 Marion Fehr-Stead/Darren Harris: THAT Council agrees to having an incident policy and form created to be passed at the next Council meeting and instructs Foreman Kyle Gage to report any and all incidents to Council at the next meeting. **CARRIED**

ASSISTANCE WITH ASSET MANAGEMENT PLANNING COURSE

203/18 Darren Harris/Michelle Dubyk: THAT Council authorizes Administrator Pat Peacock to use the water plant upgrades for her draft plan in completing the Asset Management Course and instructs Kirk Maxwell or Suren Chetty to assist as required by the Course outline. **CARRIED**

Administrator Pat Peacock left Council Chambers at 9:34 pm for the following discussion.

PAT'S REVALUATION

204/18 Marion Fehr-Stead/Michelle Dubyk: THAT Council agrees to increase the Administrator's salary as attached. **CARRIED**

Administrator Pat Peacock returned to Council Chambers at 9:55 pm.

ADJOURN

205/18 Darren Harris/Bradley Penno: THAT this meeting be adjourned at 10:00 pm.

Next Council Meeting is at 7:00 pm, May 1, 2018.

Acting Mayor Marion Fehr-Stead

Administrator Pat Peacock

April 17, 2018 Staff Wages Increases

Administrative Assistant: Megan Adams, Effective April 16, 2018 \$15.00 per hour with a three- month probation and health benefits after completion of probation.

Foreman Kyle Gage: \$2.50 per hour increase effective April 24, 2018 (Anniversary date).

Seasonal Colin Armstrong: Returning May 1, 2018 with \$.50 per hour increase and health benefits.

Administrator Pat Peacock: Increase wages to \$56,000.00 per year effective April 1, 2018.