

**MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS
HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION
BUILDING AT 329 MAIN STREET ON THURSDAY FEBRUARY 8, 2018**

PRESENT: Mayor Dave Summers

Councilors: Kirk Maxwell, Marion Fehr- Stead, Michelle Dubyk, Darren
Harris (In part)

ABSENT: Suren Chetty, Bradley Penno

STAFF: Foreman Kyle Gage, Administrator Pat Peacock

Mayor Summers called the meeting to order at 7:00 pm

AGENDA APPROVAL

041/18 Marion Fehr-Stead/Kirk Maxwell: THAT the agenda for February 8, 2018
be approved as attached. CARRIED

MINUTES

042/18 Michelle Dubyk/Kirk Maxwell: THAT the minutes of the council meeting
held on Thursday, January 4, 2018 in the council chambers of the Municipal
Administration building at 329 Main Street be adopted as presented.

CARRIED

*Delegate Cst. Jay Slack presented Citizens on Patrol at 7:15 pm. Mayor Dave
Summers thanked him for the information and advised Council will consider a
public meeting in a month or so. Cst. Slack left Council Chambers at 7:28 pm.*

*Delegate Gerry Pohl from Cogent Accountants presented his concerns regarding
working for the town at 7:29 pm. Mayor Dave Summers thanked him for the
information and Council agreed to engage Cogent for the 2017 audit to take place
on March 12, 2018. Gerry Pohl left Council Chambers at 7:54 pm.*

*Delegate Chris Donaldson from Radisson Agricultural Society presented her
fundraising request at 7:55 pm. Mayor Dave Summer thanked her for her
enthusiasm and advised Council will consider her request later this evening and*

she will be informed of the decision. Chris Donaldson left Council Chambers at 8:00 pm.

ACCOUNTS

043/18 Kirk Maxwell/Michelle Dubyk: THAT Cheque No. 9035-9091 inclusive in the amount of \$ 106,588.22 and debit items for February 8, 2018 in the amount of \$5,662.57; be approved for payment as listed, with the exclusion of cheque Nos. 9087, 9090 and 9091 to Council being approved below, and attached to these minutes. CARRIED

Councillor Darrin Harris arrived to Council Chambers at 8:08 pm.

Councillor Michelle Dubyk, declared conflict of interest and left Council Chambers while Council discussed her expense statement.

COUNCILLOR MICHELLE DUBYK EXPENSES

044/18 Darrin Harris/Kirk Maxwell: THAT Council reviewed the expense sheet submitted by Michelle Dubyk and approved payment of cheque no 9087 in the amount of \$368.79 CARRIED

Councillor Michelle Dubyk returned to Council Chambers.

Deputy Mayor Marion Fehr-Stead, declared conflict of interest and left Council Chambers while Council discussed her expense statement.

DEPUTY MAYOR MARION FEHR-STEAD EXPENSES

045/18 Michelle Dubyk/Kirk Maxwell: THAT Council reviewed the expense sheet submitted by Marion Fehr-Stead and approved payment of cheque No. 9090 in the amount of \$553.00 CARRIED

Deputy Mayor Marion Fehr-Stead returned to Council Chambers.

Mayor David Summers, declared conflict of interest and left Council Chambers while Council discussed his expense statement.

MAYOR DAVID SUMMERS EXPENSES

046/18 Kirk Maxwell/Darrin Harris: THAT Council reviewed the expense sheet submitted by Mayor David Summers and approved payment of Cheque No. 9091 in the amount of \$500.00 CARRIED

Mayor David Summer returned to Council Chambers.

FOREMAN KYLE GAGE REPORT

047/18 Darrin Harris/Marion Fehr-Stead: THAT Council acknowledges the verbal information presented by Foreman Kyle Gage. CARRIED

MOTIONS FROM THE FOREMAN REPORT

SCS CONTRACTING

048/18 Marion Fehr-Stead/Michelle Dubyk: THAT Council instructs Administrator Pat Peacock to contact SCS Contracting to have the fire hydrant on the corner of Main Street and Third Avenue raised to allow fire truck access and FURTHERMORE to hold Cheque no. 9081 until this work is completed. CARRIED

CHANGE FOREMAN CELL PHONE NUMBER

049/18 Kirk Maxwell/Darrin Harris: THAT Council agrees to change the mobility phone number of the Foreman to avoid unnecessary calls from residents. CARRIED

REFLECTORS FOR THE SENIOR VILLA APPROACH

050/18 Darrin Harris/Kirk Maxwell: THAT Council approves of Foreman Kyle Gage purchasing and installing reflectors to mark the approach access to the Senior's Villa for safer access to the parking lot. CARRIED

Foreman Kyle Gage left Council Chambers at 8:30 pm

ASSET MANAGEMENT

051/18 Darrin Harris/Marion Fehr-Stead: THAT Council acknowledges the deadline for the Asset Management implementation of March 31 and FURTHERMORE agree to purchasing the Munisoft module for Asset Management. CARRIED

5 YEAR PLAN

052/18 Michelle Dubyk/Kirk Maxwell: THAT Council acknowledges that Administrator Pat Peacock found and presented a copy of a previously created 10-year plan for Council's review, and this will be reviewed at a later time when the WSA report is available and possible changes will be made to the plan at a future time. CARRIED

ALLOW VIVINT A BUSINESS LICENSE

053/18 Kirk Maxwell/Darrin Harris: THAT Council acknowledge the business license fees from Vivint and agrees to allow them to peddle their security systems within the Town of Radisson for 2018. CARRIED

FEE FOR 2ND GARBAGE OR RECYCLE CART FOR RESIDENTIAL ADDRESSES

054/18 Kirk Maxwell/Darrin Harris: THAT Council approves and instructs Administrator Pat Peacock to add a second cart fee to all utility accounts requiring a second cart at the same rate as the first cart. CARRIED

DUNCAN STEAD WATER OPERATOR CERTIFICATION

055/18 Darrin Harris/Michelle Dubyk: THAT Council acknowledge receipt of Water Operator Certification and agree that the new contracted certified operator is Duncan Stead, effective February 1, 2018. CARRIED

PETER THIESSEN RELIEF CERTIFIED WATER OPERATOR

056/18 Kirk Maxwell/Michelle Dubyk: THAT Council acknowledges that the Town of Radisson needs a certified Water Operator for a period of February 18 to 28 (10 days) while newly contracted Water Operator Duncan Stead is on vacation and requests that Foreman Kyle Gage contact Wes Davis to see if he is willing to cover this time including the cost for his service. Should Wes Davis not be willing to cover this then agrees to contract Peter Thiessen at his contract rate of \$40.00 per day. CARRIED

APPLICATION FOR NEW LOAN

Councillor Bradley Penno was not at the meeting to present his view.

MANAGEMENT AUDIT

057/18 Marion Fehr-Stead/Kirk Maxwell: THAT Council agrees to defer the decision on calling for a management audit until after the yearly audit is performed and the results are presented to Council. CARRIED

WATER AND SEWER RATE INCREASES

058/18 Darrin Harris/Kirk Maxwell: THAT Council acknowledges the receipt of the Saskatchewan Municipal Board notification that water and sewer rates are approved and will increase effective February 1, 2018. CARRIED

RIVERBEND CHAMBER OF COMMERCE

059/18 Kirk Maxwell/Marion Fehr-Stead: THAT Council acknowledges the membership application for Riverbend Chamber of Commerce and instructs Administrator Pat Peacock to issue a cheque for \$40.00 for the annual membership.

DEFEATED

ASSET MANAGEMENT COURSE

060/18 Michelle Dubyk/Darrin Harris: THAT Council accepts responsibility for the costs of \$215.00 plus taxes for the Professional Certificate in Asset Management Planning (8 week online course) and FURTHERMORE instructs Mayor Dave Summers to sign a consent letter authorizing Administrator Pat Peacock access to the Town of Radisson accounting records for the purpose of developing a draft asset management plan at the completion of this training in June 2018. Council also acknowledges that the webinar sessions are every Tuesday afternoon and Administrator Pat Peacock will not be available to anyone for 1 ½ hours while taking this course. Administrator Pat Peacock will do the assignments on her own time and this may interfere with her availability for after hours and weekend access to Councillors and the public.

CARRIED

SHAINA HINTON USING LIVE ANIMAL TRAPS

061/18 Darrin Harris/David Summers: Council acknowledges concerns from citizens and authorizes Shaina Hinton to use live traps to control problem animals.

CARRIED

PROCEED TO BORROWING \$225,000

062/18 Darrin Harris/Kirk Maxwell: THAT Council agrees to proceed with the submission to the Saskatchewan Municipal Board for borrowing beyond the allowed debt limit with \$225,000.

CARRIED

BORROWING \$225,000 BYLAW NO. 1-2018 – 1st READING

063/18 Michelle Dubyk/Kirk Maxwell: THAT Bylaw No. 1-2018 being a bylaw to increase debt for the Town of Radisson to pay operating expenses is hereby introduced and read a first time.

CARRIED

AUTHORIZED EXPENDITURES BYLAW NO. 2-2018 – 1st READING

064/18 Darrin Harris/Michelle Dubyk: THAT Bylaw No. 2-2018 being a bylaw to authorize Administration staff to pay regular and time sensitive expenses without meeting approval is hereby introduced and read a first time. CARRIED

AUTHORIZED EXPENDITURES BYLAW NO. 2-2018 – 2nd READING

065/18 Kirk Maxwell/David Summers: THAT Bylaw No. 2-2018 being a bylaw to authorize Administration staff to pay regular and time sensitive expenses without meeting approval is hereby introduced and read a second time. CARRIED

WATER PLANT REPORT FOR JANUARY, 2018

066/18 Marion Fehr-Stead/Darrin Harris: THAT Council acknowledge the January, 2018 water plant report, approves Councillor Kirk Maxwell signing and instruct the report be filed. CARRIED

ADMINISTRATION REPORT

067/18 David Summers/Darrin Harris: THAT Council acknowledge the February 8, 2018 administration report and instruct the report be filed. CARRIED

MAYOR AND COUNCILLOR REPORTS

066/18 Darrin Harris/Kirk Maxwell: THAT Council acknowledge the verbal reports presented by Mayor Dave Summers and Councillors. CARRIED

COMMUNICATION ITEMS

067/18 David Summers/Darrin Harris: THAT Council acknowledge receipt of the nine communication items listed on the agenda and instruct them to be filed. CARRIED

PERMISSION TO REVISIT RADISSON AGRICULTURAL SOCIETY REQUEST

068/18 Kirk Maxwell/Darrin Harris: THAT Council grants permission to discuss the Radisson Agricultural Society request. CARRIED

RADISSON AGRICULTURAL SOCIETY REQUEST TO USE THE TOWN HALL

069/18 Kirk Maxwell/Darrin Harris: THAT Council approves of the Radisson Agricultural Society using the condemned Tweedsmuir Hall for a collection site for the Radisson Agricultural Society fundraiser. DEFEATED

070/18 Michelle Dubyk/Kirk Maxwell: FURTHERMORE Council agrees to allowing a “pup” temporarily located at the Communiplex for the period of not more than six week to allow the Radisson Agricultural Society a location to collect items for their fundraising activity. CARRIED

ADJOURN

071/18 Darrin Harris/David Summers: THAT this meeting be adjourned at 9:27 pm.

Next Council Meeting is at 7:00 pm, March 6, 2018.

Mayor David Summers

Administrator Pat Peacock