

**MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY, JULY 3, 2018**

**PRESENT:** Mayor Leona Bennett, Councilors: Marion Fehr-Stead, Kirk Maxwell, Darren Harris and Michelle Dubyk.

**ABSENT:** Suren Chetty

**STAFF:** Foreman Kyle Gage and Administrator Pat Peacock

Acting Mayor Marion Fehr-Stead introduced and welcomed Her Worship Mayor Leona Bennett.

Mayor Leona Bennett called the meeting to order at 7:03 pm

**INCREASE LINE OF CREDIT BY \$75,000**

**303/18** Marion Fehr-Stead/Darren Harris: THAT Council has discussed and approves of increasing the line of credit by \$75,000. CARRIED

**AGENDA APPROVAL**

**304/18** Kirk Maxwell/Michelle Dubyk: THAT the agenda for July 3, 2018 be approved as attached. CARRIED

**MINUTES**

**305/18** Michelle Dubyk/Marion Fehr-Stead: THAT the minutes of the council meeting held on Tuesday, June 19, 2018 in the Council Chambers of the Municipal Administration building at 329 Main Street be adopted as presented. CARRIED

**ACCOUNTS FOR APPROVAL**

**306/18** Marion Fehr-Stead/Darren Harris: THAT Cheque No. 9231 to 9244 in the amount of \$12,446.88 and online payments of \$1,253.48 with inclusive in the amount of \$13,700.36; be approved for payment as listed and attached to these minutes. CARRIED

**FOREMAN KYLE GAGE REPORT**

**307/18** Darren Harris/Kirk Maxwell: THAT Council acknowledges the verbal report from Foreman Kyle Gage. CARRIED

**EXTENSION FOR COMPLETION OF FINANCIAL STATEMENTS BYLAW 9-2018 - THIRD READING**

**308/18** Darren Harris/Michelle Dubyk: THAT Bylaw No. 9-2018 being a bylaw to extend the time required for the completion of the financial statements is hereby read a third time and adopted. CARRIED

**MUNICIPAL EMPLOYEE CODE OF CONDUCT BYLAW 10-2018 -THIRD READING**

**309/18** Darren Harris/Kirk Maxwell: THAT Bylaw No. 10-2018 being a bylaw to guide municipal employee code of conduct is hereby read a third time and adopted. CARRIED

**SIGNAGE**

**310/18** Marion Fehr-Stead/Kirk Maxwell: THAT Council agrees and instructs Administrator Pat Peacock to write a letter to the Rock Shop regarding the sign that is affixed to town posts by the highway to advise that there is a charge of \$75.00 per month for it or have it removed. CARRIED

**OFFICERS FOR BY-ELECTION OCTOBER 10, 2018**

**311/18** Kirk Maxwell/Marion Fehr-Stead: THAT Council appoints Administrator Pat Peacock for the Returning Officer position, Violet Kylvik as Returning Officer and Colleen Nelson as Poll Clerk for the By-election on October 10, 2018. CARRIED

**PERMISSION TO JOIN THE TANNER LOTS ON ALEXANDER STREET**

**312/18** Darren Harris/Marion Fehr-Stead: THAT Council agrees and approves of the request received from Don and Tammy Tanner to join their lots 06 14 I5059 (211 Alexander Street) and 07 14 I5059 (213 Alexander Street) and FURTHERMORE authorize Administrator Pat Peacock to do the paperwork required for this. CARRIED

*Deputy Mayor Marion Fehr-Stead did not leave Council Chambers for the following motion.*

**ACTING MAYOR PAID AT MAYOR RATE**

**313/18** Darren Harris/Kirk Maxwell: THAT Council authorizes Administrator Pat Peacock to pay Acting Mayor Marion Fehr-Stead at the rate of Mayor for the six meetings which she presided as Acting Mayor; namely April 12, 17, May 1, 15, June 4 and 19. CARRIED

**MAYOR SCHOOL UNIVERSITY OF REGINA AUGUST 12-14, 2018**

**314/18** Darren Harris/Kirk Maxwell: THAT Council approve of newly elected Mayor Leona Bennet attending Mayor School at the University of Regina, August 12-14, 2018 and agree to cover the costs of registration and accommodations at a cost of \$500.00 plus GST. CARRIED

**PERMISSION TO ADD TO THE AGENDA**

**315/18** Kirk Maxwell/Marion Fehr-Stead: THAT Council approves of the permission to add to the agenda as attached to these minutes CARRIED

**AIR CONDITIONING FOR THE OFFICE**

**316/18** Kirk Maxwell/Darren Harris: THAT Council approves of office staff contacting Kim Skwark and Nathan Halischuk for quotes to have air conditioning hooked to the existing furnaces in the Town Office. These quotes are to be presented at the next meeting. CARRIED

**104 ALBERT STREET FURNACE CLEANING REQUEST**

**317/18** Kirk Maxwell/Michelle Dubyk: THAT Council instructs Foreman Kyle Gage to contact Nathan Halischuk from Pro Fit Plumbing to receive a quote to clean the furnace at 104 Albert Street, before the next meeting and FURTHERMORE discuss the cost of the quote with the owners of 104 Albert Street to consider a shared 50% cost of this service. CARRIED

**REMOVAL OF TREES BY THE TOWN SHOP**

**318/18** Darren Harris/Michelle Dubyk: THAT Council instructs Foreman Kyle Gage to pursue additional tree cutting companies in Battleford for additional quotes for cutting down these trees before the next meeting. CARRIED

*Mayor Leona Bennett did not leave Council Chambers for the following motion.*

**AUTHORIZATION FOR MAYOR LEONA BENNETT**

**319/18** Darren Harris/Kirk Maxwell: THAT Council authorizes Administrator Pat Peacock to assign an outside door key for the Town Office to Mayor Leona Bennett and also to see that all necessary documents are signed for the Mayoral position. CARRIED

**WATER PLANT REPORT FOR JUNE, 2018**

**320/18** Darren Harris/Marion Fehr-Stead: THAT Council acknowledge the June, 2018 water plant report, approves Councillor Kirk Maxwell signing and instruct the report be filed. CARRIED

**ADMINISTRATOR REPORT, July 3, 2018**

**321/18** Darren Harris/Marion Fehr-Stead: THAT Council acknowledge the July 3, 2018 written administration report and instruct the report be filed. CARRIED

**MAYOR AND COUNCILLOR REPORTS**

**322/18** Michelle Dubyk/Darren Harris: THAT Council acknowledges the verbal reports presented by Mayor and Councillors. CARRIED

**COMMUNICATION ITEMS**

**323/18** Kirk Maxwell/Michelle Dubyk: THAT Council acknowledge receipt of the two communication items listed on the agenda and instructs them to be filed accordingly. CARRIED

**IN CAMERA SESSION**

**324/18** Darren Harris/Marion Fehr-Stead: THAT Council approve of going In-Camera at 7:50 pm for the discussions as outlined on the agenda. CARRIED

**RETURN TO OPEN MEETING**

**325/18** Marion Fehr-Stead/Darren Harris: THAT Council agree to end the in-camera session and return to an open meeting at 8:37 pm. CARRIED

**LEGAL MATTERS**

**326/18** Marion Fehr-Stead/Kirk Maxwell: THAT Council authorizes Councillor Michelle Dubyk, along with Administrator Pat Peacock to conduct a three way call to the Town of Radisson Solicitor. CARRIED

**ADJOURN**

**327/18** Darren Harris/Marion Fehr-Stead: THAT this meeting be adjourned at 8:40 pm.

Next Council Meeting is at 7:00 pm, July 17, 2018.

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Mayor Leona Bennett

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Administrator Pat Peacock