

MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING AT 329 MAIN STREET ON TUESDAY OCTOBER 2ND, 2018

PRESENT: Mayor Leona Bennett

Councillors: Marion Fehr-Stead, Michelle Dubyk, Suren Chetty, Darren Harris, Kirk Maxwell

STAFF: Kyle Gage, Foreman

Tracey Johnstone, Acting Administrator

Mayor Bennett called the meeting to order at 7:00 pm.

AGENDA APPROVAL

406/18 Kirk Maxwell/Suren Chetty **THAT** the agenda for October 2nd, 2018 approved as attached.

Carried

DELEGATION; 16 & 43 WASTE MANAGEMENT

Ron Kowalchuk and Al Sorenson appeared on behalf of 16 & 43 Waste Management to communicate concerns regarding timely payment of the Town of Radisson invoices for waste management services.

PUBLIC WORKS FOREMAN REPORT

407/18 Darren Harris/Marion Fehr-Stead **THAT** Council acknowledges the verbal report of Public Works Foreman Kyle Gage as presented and acknowledges the delay in disconnecting utilities at Tweedbury Hall due to issues with the water shut off.

Carried

MINUTES

408/18 Kirk Maxwell/Michelle Dubyk **THAT** the minutes of the Council meeting held on Tuesday August 7th, 2018 be adopted as presented.

Carried

409/18 Marion Fehr-Stead/ Darren Harris **THAT** the minutes of the special Council meeting held on August 21st, 2018 be adopted as presented.

Carried

410/18 Suren Chetty/Kirk Maxwell **THAT** the minutes of the Council meeting held on September 4th, 2018 be adopted as presented.

ACCOUNTS FOR APPROVAL

411/18 Marion Fehr-Stead/Darren Harris **THAT** cheque numbers 9311 – 9358 inclusive totaling \$ 53,351.66 be approved for payment and attached to these minutes

Carried

WASTE TRANSFER STATION ATTENDANT

412/18 Marion Fehr-Stead/Kirk Maxwell **THAT** all hiring for a waste transfer station attendant be tabled and due to low utilization the waste transfer station be considered closed effective immediately. Council will review the feasibility of reopening the waste transfer station in the spring.

ANIMAL CONTROL OFFICER

413/18 Michelle Dubyk/Kirk Maxwell **THAT** we defer recruitment efforts for an animal control officer.

Carried

CIBC LINE OF CREDIT

414/18 Kirk Maxwell/Suren Chetty **THAT** we maintain our current \$257, 000 line of credit with the CIBC as per the CIBC annual borrowing resolution requirements.

Carried

GOVERNANCE PROPOSAL; STRATEGIC STEPS

415/18 Marion Fehr-Stead/Michelle Dubyk **THAT** we decline an invitation to participate in a Governance Proposal cost sharing session with the Village of Borden due to fiscal restraints.

Carried

OFFICE SECURITY UPDATES

416/18 Darren Harris/Kirk Maxwell **THAT** the interior office door lock and the vault combination have been changed. Council acknowledges the changes that occurred September 4th, 2018.

Carried

It was requested to be noted within the minutes that it was declared by the following members of Council that they did not have keys or access to the office at any time during the recent absence of an Administrator;

Marion Fehr-Stead
Michelle Dubyk
Suren Chetty
Kirk Maxwell

It was noted that Leona Bennett had a set of keys from the previous Administrator and that a spare set was stored for safe keeping trusted to the security of the CIBC Town of Radisson Branch Manager.

It is undetermined how a summer student gained access to the office. Town Administrator to contact summer student and source out.

SUMA EFAP BENEFITS FOR VOLUNTEER FIRE FIGHTERS

417/18 Darren Harris/Suren Chetty **THAT** Council agrees to purchase the Employee and Family Assistance Program as offered through SUMA for the volunteer fire fighters of the Radisson Fire Department at a cost of \$5.25/member.

Carried

JULY, AUGUST, SEPTEMBER WATER TREATMENT PLANT REPORTS

418/18 Kirk Maxwell/Suren Chetty **THAT** Council approves the July, August, and September 2018 water treatment plant reports as presented.

Carried

ADMINISTRATOR'S REPORT

419/18 Marion Fehr-Stead/Kirk Maxwell **THAT** Council approves the Administrators report as presented and agrees to go in camera at 8:37 p.m. to discuss Employee Relations as supported by Part III of LAFOIP.

Carried

In camera session adjourned, gallery open to the public at 9:05 p.m.

EXTENSION OF TAX PAYMENT DISCOUNT

420/18 Darren Harris/Kirk Maxwell that we abide by the current bylaws and established discount / penalty schedules for tax payments without any additional extensions for discounts.

Carried

GLENBURN REGIONAL PARK AUTHORITY DONATION REQUEST

421/18 Kirk Maxwell/Marion Fehr-Stead **THAT** regrettably we are unable support a donation request at this time.

Carried

CANADA DAY COMMITTEE REQUEST

422/18 Kirk Maxwell/Michelle Dubyk **THAT** the Radisson Canada Day Committee be granted the use of the digital projector and screen to support a movie night fundraiser.

Carried

NON CURRENT COUNCIL PICTURE

423/18 Kirk Maxwell/Marion Fehr-Stead that the original Council picture remain the property of the Town of Radisson. Council is willing to provide a copy of the picture to the family in exchange for photocopying charges.

ADJOURNMENT

424/18 Kirk Maxwell **THAT** this meeting be adjourned at 9:50 p.m.

Next Council meeting is scheduled for 7:00 p.m. Tuesday November 6th, 2018.

Mayor

Administrator