

**MINUTES OF THE MEETING OF THE COUNCIL OF THE TOWN OF RADISSON AS  
HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION  
BUILDING AT 329 MAIN STREET ON  
MONDAY NOVEMBER 19, 2019**

**PRESENT:** Mayor Leona Bennett, Deputy Mayor Marion Fehr-Stead, Councilors Kirk Maxwell, Robin Baker, Peter Reddekopp. Councilor Darren Harris and Councilor Andrea Ray were absent

**STAFF:** Administrator Brenda Lockhart

Mayor Leona Bennett called the meeting to order at 7:02 pm.

**AGENDA APPROVAL**

Add Items to Agenda

**323/19** Robin Baker/Peter Reddekopp: That we agree to add the following items to the Agenda

Public Disclosure Annual Declaration

Richard Armstrong – Assessment – Old Business

SUMA Convention – New Business

Shirley Hosegood – Sick Leave – New Business

Bulk Water Meter – New Business

16 to 43 Waste Management – Reports

Badger Daylighting - Correspondence

Carried

Adopt Agenda

**324/19** Kirk Maxwell/Marion Fehr-Stead: That the Agenda be accepted as amended

Carried

Approve Minutes

**325/19** Peter Reddekopp/Robin Baker: That the Minutes from the October 15, 2019 Regular Meeting be approved as presented

Carried

**326/19** Kirk Maxwell/Peter Reddekopp: That the Minutes from the October 21, 2019 Special Meeting be approved as presented

Carried

**327/19** Peter Reddekopp/Kirk Maxwell: That the Minutes from the October 29, 2019 Special Meeting be approved as presented

Carried

## Financial Statements

**328/19** Marion Fehr-Stead/Robin Baker: That we approve the Financial Statements for October 2019 as presented

Carried

**329/19** Peter Reddekopp/Robin Baker: That we approve the October 2019 Bank Reconciliations for the Affinity Credit Union and the CIBC as presented

Carried

Deputy Mayor Marion Fehr-Stead declared conflict of interest and left Council Chambers

**330/19** Robin Baker/Kirk Maxwell: That we approve Marion Fehr-Stead's Council Indemnity payment in the amount of \$340.00 for attending Regional Meeting in Duck Lake and 16 to 43 Waste Management

Carried

Deputy Mayor Marion Fehr-Stead returned to Council Chambers

## Accounts Payable

**331/19** Kirk Maxwell/Marion Fehr-Stead: That the accounts covered by cheques numbered 127 to 174 and Direct Purchases No. 161 to 227 and Online Payments No. 191 to 206 and 103639409, 110706698, 113929109 inclusive, totaling \$96,605.40 be approved for payment, identified as Schedule "A" and attached to these minutes

Carried

## Office Closure

**332/19** Marion Fehr-Stead/Kirk Maxwell: That we acknowledge the Administrator taking personal days, November 28<sup>th</sup> and 29<sup>th</sup>, 2019 and that the Office will be closed on Friday November 29, 2019

Carried

## Reports

**333/19** Peter Reddekopp/Robin Baker: That the following reports be accepted as presented:

- a. Maintenance Report – Verbal Report
- b. Water Treatment Plant Report
- c. Waterworks Compliance Inspection Report
- d. Employee Time Sheets
- e. 16 to 43 Waste Management Report
- f. Administrator's Report

Carried

**334/19** Peter Reddekopp/Robin Baker: That Council has reviewed and acknowledges the WSA Waterworks Compliance Inspection Report  
Carried

Abate Tax Assessment – Richard Armstrong

**335/19** Robin Baker/Peter Reddekopp: That we agree to abate the 2017 Municipal tax portion only to reflect the 2018 Assessment and the Interest on that portion. This will be done only once all taxes for 2019 & Previous are cleared and Paid in Full  
Carried

“In Camera” Session – 9:20pm

**336/19** Kirk Maxwell/Peter Reddekopp: That we agree to move the meeting “in camera” for discussion on human resources and long-range strategic planning  
Carried

Deputy Mayor Marion Fehr-Stead and Council Robin Baker declared conflict of interest on discussion of the Fire Department and left Council Chambers during closed session at 9:50pm

Deputy Mayor Marion Fehr-Stead and Council Robin Baker returned Council Chambers at 9:55pm

“In Camera” session ended at 9:55pm

Resignation – Water Meter Reader

**337/19** Peter Reddekopp/Robin Baker: That we acknowledge the resignation of Allie Ferris-Nichol from the position of Meter Reader  
Carried

Vacation request – Colin Armstrong

**338/19** Peter Reddekopp/Robin Baker: That we approve the request from Colin Armstrong to take vacation from December 9 to December 13, 2019  
Carried

Revised Contract – Colin Armstrong

**339/19** Kirk Maxwell/Marion Fehr-Stead: That we offer Colin Armstrong revised hours of work being Wednesday to Sunday, 8 hours per day with term of January 2, 2020 to March 31, 2020. All previous contracts would be null and void  
Carried

Terminate – William Berg

**340/19** Marion Fehr-Stead/Kirk Maxwell: That we terminate William Berg as water operator effective November 30, 2019  
Carried

SGI Recommendations

**341/19** Robin Baker/Kirk Maxwell: That we acknowledge the SGI recommendations and forward a copy of same to the Communiplex Committee to address the concerns on the arena facility and that maintenance staff address the concerns on the recycling building and the Office will obtain quotes from qualified contractor to address building concerns and report at next Council Meeting  
Carried

Office Closure – Christmas hours

**342/19** Marion Fehr-Stead/Kirk Maxwell: That we set the office Christmas Hours as follows:  
Closed: December 23 to December 27, 2019 and January 1, 2020  
Carried

SUMA Convention 2020

**343/19** Peter Reddekopp/Robin baker: That we agree to at least 4 persons attending the SUMA Convention 2020 with Travel & Accommodation costs  
Carried

Councilor Kirk Maxwell called for a recorded vote on the following motion

Correspondence – Wally Neufeld

**344/19** Peter Reddekopp/Robin Baker: That we send Wally Neufeld a letter that Council appreciates his concern. They consider the Pharmacy to provide a valuable service and are offering only those items that complement their business with hours of operation from 3 pm to 5 pm which may have little impact on his business; however, Council will review if situation changes

|                                |     |
|--------------------------------|-----|
| Mayor Leona Bennett            | No  |
| Deputy Mayor Marion Fehr-Stead | Yes |
| Councilor Kirk Maxwell         | No  |
| Councilor Robin Baker          | Yes |
| Councilor Peter Reddekopp      | Yes |

Carried

Correspondence - CN

**345/19** Kirk Maxwell/Marion Fehr-Stead: That we send a letter to CN asking that they outline their concerns for our review and response  
Carried

Hosegood - Appreciation

**346/19** Robin Baker/Peter Reddekopp: That we acknowledge the correspondence from Shirley Hosegood and purchase a card & flower arrangement  
Carried

Correspondence

**347/19** Marion Fehr-Stead/Kirk Maxwell: That we acknowledge the following correspondence and agree to the Administrator filing the same

- a. Letter – Gertrude Maxwell – November 12, 2019
- b. Letter – Gertrude Maxwell – October 28, 2019
- c. Letter – Gertrude Maxwell – October 28, 2019
- d. Letter – Wally Neufeld
- e. Letter – Wallace Borchert
- f. Letter – Smokey Lake County
- g. Letter – Cogent Chartered Professional Accountants
- h. Letter – CN
- i. Letter – Loraas Recycle
- j. Letter – Organized Hamlet of Neuanlage

Carried

Adjournment

**348/19** Peter Reddekopp/Robin Baker: That we adjourn

Meeting adjourned at 11:00 pm

Next Regular Council meeting is scheduled for 7:00 p.m. Tuesday Dec. 17, 2019

---

Mayor Leona Bennett

---

Administrator Brenda Lockhart