

**Town of Radisson  
Council Meeting  
August 14, 2024**

Present: Mayor Pete Reddekopp  
Councillor Shawn Mitchler  
Councillor Diane Rimmer  
Councillor Scott Currie (absent with notice)  
Councillor Duane Flath  
Staff: Administrator Norma Stumborg  
Foreman Lloyd Sommor (left at approximately 8:00 p.m.)  
Visitors: Don Harris (left at 7:25 p.m.)  
Robin Baker (left at approximately 8:30 p.m.)

Mayor Pete Reddekopp called the meeting to order at 7:00 pm.

- 335/24 Duane Flath      THAT the agenda be approved with the following additions: Affinity Credit  
Agenda                      Union Letter of Offer, Lagoon Construction Contract - Nemanishen Contracting  
Ltd, Cultural Plan Contract - Prairie Wild Consulting, Transfer from CIBC to  
Affinity Credit Union \$100K, Pinter & Associates Invoices, Transfers of  
Title for Lagoon and 128 Main Street.    **CARRIED**
- 336/24 Shawn Mitchler      TO approve the minutes of the General Meeting held July 10th, 2024 as  
Minutes                              presented.    **CARRIED**
- 337/24 Pete Reddekopp      TO approve the minutes of the Special Meeting of Council held August 1,  
Minutes                              2024 as presented.    **CARRIED**
- 338/24 Duane Flath      TO approve the minutes of the Special Meeting of Council held August 9,  
Minutes                              2024 as presented.    **CARRIED**

**DELEGATES**

- Don Harris, President of the Communiplex Non-Profit Corporation presented the idea to Council of applying to the Government of Canada Green and Inclusive Community Buildings (GICB) Program. Don will send the quote to the Town for installation of artificial ice at the Communiplex.
- Robin Baker requested an apology for the manner with which her Paywork stub was mailed.
- 339/24 Shawn Mitchler      THAT all communications going to individuals from the Town Office, with  
Mailings                              the exception of flyers, be enclosed in an envelope.    **CARRIED**
- The Administrator apologized to Ms. Baker.

**FINANCIALS**

- 340/24 Shawn Mitchler      TO approve the Financial Statements for July 31, 2024 as presented  
Financials                              and attached to and forming part of these minutes.    **CARRIED**

**PAYMENT OF ACCOUNTS**

- 341/24 Duane Flath      TO pay the List of Accounts cheques 1945-1988 inclusive and electronic  
Accounts Payable                      transfer payments that are attached to and forming part of these minutes.    **CARRIED**
- 342/24 Shawn Mitchler      TO acknowledge VOID cheque number 1984.  
Void chq#1984    **CARRIED**

**REPORTS AND BUSINESS ARISING OUT OF REPORTS**

- 343/24 Shawn Mitchler      TO receive the Water Report for the month of July.  
Water Report    **CARRIED**

**ADMINISTRATOR'S REPORT**

- 344/24 Pete Reddekopp      THAT the Town of Radisson acknowledges that the upgraded lagoon will  
WSA - Lagoon                              only have 150 days of storage. This value will not meet the minimum  
storage requirement of 220 days, as required by EPB 503 Sewage Works  
Design Standard. This storage cell expansion is the first phase of upgrades

to the Town's Wastewater Treatment System. The Town commits to working with the Water Security Agency to develop a plan to address the inadequate storage capacity. CARRIED

345/24 Diane Rimmer  
Lagoon Contracts TO authorize the Mayor and the Administrator to sign the construction contracts with Nemanishen Contracting Ltd and Fedler Electric. CARRIED

346/24 Duane Flath  
CU-Line of Credit TO apply to Affinity Credit Union for a line of credit in the amount of \$789,232.00 for the 2024 Capital Lagoon Expansion Project based on a 5.29% interest rate. CARRIED

334/24 Diane Rimmer  
SMB App-Lagoon THAT application be made to the Local Government Committee for permission to borrow by way of loan, the sum of \$789,232.00, in 2024, for the purpose of converting the interim financing for the lagoon expansion project into a long-term debt facility. Upon conversion, the line of credit will be closed.

AND THAT the amount of said debt shall be payable in TWELVE (12) monthly installments per year of FOUR THOUSAND SEVEN HUNDRED AND FORTY EIGHT 10/100 DOLLARS (\$4,748.10) of principal and interest at a rate of FIVE POINT TWO NINE (5.29%) per cent per month for the FIRST EIGHTY FOUR (84) MONTHS, with a total amortization period of THREE HUNDRED (300) MONTHS, paid on the 1st day of the month commencing November 1, 2024 to October 1, 2049 inclusive. The interest rate for the remaining term will be negotiated in 2031. The loan may be prepaid in whole or in part at any time without premium or penalty. CARRIED

347/24 Shawn Mitchler  
CCBF-Lagoon TO ratify the change order in the Scope of Work to the Lagoon Expansion Project for our Canada Community Building Funding Agreement as follows: "As per the Professional Engineer's recommendation, to engineer and construct a third lagoon cell to expand capacity at the lagoon." CARRIED

348/24 Shawn Mitchler  
Pinter's Extra Invoice TO dispute the Pinter & Associates' Change Order Invoice CO1-3285-1 for the amount of \$9,933 for the main reason that the extra hours were needed to correct Pinter's own mistake, AND TO withhold full payment on Invoice 15818 also until the matter regarding the cost savings for use of the Town's 2009 Geotechnical Report to form the basis for the Water Security Agency Permit Application is discussed with Pinter, as they allowed \$16,700 for geotechnical work in their quote. CARRIED

349/24 Shawn Mitchler  
CMHC-HAF Grant TO apply to the 2nd Round of the CMHC Housing Accelerator fund and THAT the following five incentives be included in our application:  
1. Sustainable Community Plan, Official Community Plan & Zoning Bylaws  
2. New Municipal Website with Asset Mapping Software to allow developers to access land use bylaws and applications remotely and to fast-track development processes.  
3. Development Marketing and Attraction Plan with incentives.  
4. Sewer and Water Infrastructure Upgrades  
5. New Firehall  
AND TO allow the Administrator to work overtime to complete the application. CARRIED

350/24 Pete Reddekopp  
Thank-you - MOH TO send a thank-you card to the Ministry of Highways crew for the great job they did paving and sweeping this summer. CARRIED

351/24 Shawn Mitchler  
Thank-you-Co-op TO send a thank-you card to Discovery Co-op for the Community Support Funding. CARRIED

352/24 Pete Reddekopp  
HT-CAO TO authorize Norma Stumborg, Administrator to carry forward one week of holiday time for 2024 into 2025, and TO payout the remaining 2 weeks of holiday time should she not be able to take time off. CARRIED

**ACTION ITEM:** TO hold an Open Community Information Session for the Capital Lagoon Project at the Goodrich Center on Tuesday, August 27th at 7:00 p.m.

## **COMMITTEE REPORTS**

Councillor Rimmer presented the July and August Report for 16 to 43 Waste Management.

**353/24 Shawn Mitchler** TO write to 16 to 43 Waste Management Ltd. to request that they send us a letter from their lawyer that explains the rationale for why we are not able to receive copies of meeting minutes and monthly financial statements as a member-owner. **CARRIED**

16/43 Request

## **CORRESPONDENCE**

**354/24 Diane Rimmer** TO receive the following items of correspondence:  
SAMA - 2025 Revaluation Year  
Gov't of Canada - Universal Broadband  
SGI-Solar Solutions  
SUMAssure - Mid-Year Update 2024  
Pete Heck - Intro Canada Firearms Safety Course  
CN - Dangerous Goods Report  
SRC - Lagoon Discharge Results **CARRIED**

Correspondence

## **OLD BUSINESS**

**355/24 Shawn Mitchler** TO approve and receive the revised lagoon design and design brief from Lagoon Design WSA Permit Pinter & Associates. **CARRIED**

**356/24 Duane Flath** TO inform Pinter & Associates of the reason for the dispute of the Pinter Extra Invoice. **CARRIED**

**357/24 Diane Rimmer** TO receive the 2023 Final Audited Financial Statements from Dudley & Company. **CARRIED**

Lagoon Design WSA Permit

Pinter Extra Invoice

2023 Audit

## **NEW BUSINESS**

**358/24 Pete Reddekopp** TO receive the Water Security Agency Permit to Construct for the Lagoon Expansion Project. **CARRIED**

**359/24 Shawn Mitchler** TO give 1st reading to Capital Loan Borrowing Bylaw No. 2024-09. **CARRIED**

**360/24 Duane Flath** TO authorize Councillor Mitchler and the Administrator to sign the Letter of Offer from the Affinity Credit Union to set up our loan in the amount of \$789,232.00 for the interest rate of 5.29%. **CARRIED**

**361/24 Duane Flath** TO authorize the Mayor and Administrator to sign the contract with Prairie Wild as presented for the Culture Plan Project (\$14,000). **CARRIED**

**362/24 Diane Rimmer** TO transfer \$100,000 from the CIBC to our Credit Union Account. **CARRIED**

**363/24 Shawn Mitchler** TO hold an In-Camera Meeting at 9:21 p.m. **CARRIED**

**364/24 Shawn Mitchler** TO come out of the In-Camera Meeting at 9:55 p.m. **CARRIED**

**365/24 Duane Flath** TO authorize Candice Grant of Robertson Stromberg to represent us in the matter against Michael Putnam. **CARRIED**

**366/24 Diane Rimmer** TO authorize Bernice Baker to go to a 4-day work week of Tuesday to Friday as of January 1, 2025. **CARRIED**

**367/24 Shawn Mitchler** TO receive the Incident Report from Nate Schultz, Summer Student. **CARRIED**

**368/24 Duane Flath** TO adjourn the meeting at 10:05 p.m. **CARRIED**

Funds Trf

In-Camera

In-Camera-Out

M.Putnam-Legal

4-day week -Baker

Incident Report

Adjournment

Certified a true copy of the minutes of the meeting held August 14, 2024.

*Lee R. Schickel*  
Mayor

*Jenna Stenberg*  
Administrator

