

**TOWN OF RADISSON**  
**DELEGATE REQUEST & COMMUNICATION TO COUNCIL FORM**  
**(Council Procedure Bylaw – Section 20 & Section 22)**

Date: \_\_\_\_\_

Dear Council for the Town of Radisson:

- ☐ I respectfully request to be added as a delegate on the agenda for the Regular Meeting of Council scheduled for \_\_\_\_\_. The details of the matter I wish to discuss are stated below. Thank you and I look forward to hearing from you with regards to the time of my attendance.

**(Please submit request to Town Office five (5) business days in advance of meeting)**

OR

- ☐ I respectfully request Council review the below concern/request for action at their next Regular Meeting of Council **(Please submit request to Town Office five (5) business days in advance of meeting)**

**Please note, that a written response as to Council's decision will be provided in writing following the meeting.**

Concern or request details:

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Email Address: \_\_\_\_\_